



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

| | | |
|--|--|----------------------------------|
| 1.Name of the Institution | | Malabar Christian College |
| • Name of the Head of the institution | Dr. Sachin P James | |
| • Designation | Principal In-Charge | |
| • Does the institution function from its own campus? | Yes | |
| • Phone no./Alternate phone no. | 04952768219 | |
| • Mobile no | 9037633327 | |
| • Registered e-mail | admin@mccclt.ac.in | |
| • Alternate e-mail | principal@mccclt.ac.in | |
| • Address | Malabar Christian College, Kozhikode, Kerala-673001 | |
| • City/Town | Kozhikode | |
| • State/UT | Kerala | |
| • Pin Code | 673001 | |
| 2.Institutional status | | |
| • Affiliated /Constituent | Kozhikode | |
| • Type of Institution | Co-education | |
| • Location | Urban | |
| | | |

| | | | | | |
|---|---|----------------|-----------------------------|---------------|-------------|
| • Financial Status | UGC 2f and 12(B) | | | | |
| • Name of the Affiliating University | University of Calicut | | | | |
| • Name of the IQAC Coordinator | Dr. Sreejith M Nair | | | | |
| • Phone No. | 9447004914 | | | | |
| • Alternate phone No. | 04952765679 | | | | |
| • Mobile | 9447639741 | | | | |
| • IQAC e-mail address | iqac@mccclt.ac.in | | | | |
| • Alternate Email address | sreejith@mccclt.ac.in | | | | |
| 3. Website address (Web link of the AQAR (Previous Academic Year)) | https://mccclt.ac.in/wp-content/uploads/2023/04/AQAR-2020-21.pdf | | | | |
| 4. Whether Academic Calendar prepared during the year? | Yes | | | | |
| • if yes, whether it is uploaded in the Institutional website Web link: | https://mccclt.ac.in/wp-content/uploads/2022/01/Inner-pages-2021-22_compressed.pdf | | | | |
| 5. Accreditation Details | | | | | |
| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
| Cycle 1 | B+ | 77 | 2004 | 16/09/2004 | 15/09/2009 |
| Cycle 2 | A | 3.21 | 2012 | 10/03/2012 | 09/03/2017 |
| Cycle 3 | A | 3.30 | 2017 | 30/10/2017 | 29/10/2022 |
| 6. Date of Establishment of IQAC | 01/10/2004 | | | | |
| 7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc., | | | | | |
| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount | |
| Institutional Grant | RUSA Grant | RUSA | 2018 | 20000000 | |
| 8. Whether composition of IQAC as per latest NAAC guidelines | Yes | | | | |

| | |
|---|---------------------------|
| <ul style="list-style-type: none"> • Upload latest notification of formation of IQAC | View File |
| 9.No. of IQAC meetings held during the year | 2 |
| <ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | Yes |
| <ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report | No File Uploaded |
| 10.Whether IQAC received funding from any of the funding agency to support its activities during the year? | No |
| <ul style="list-style-type: none"> • If yes, mention the amount | |
| 11.Significant contributions made by IQAC during the current year (maximum five bullets) | |
| Planning and installation of a new Moodle-based LMS (MCC-Edline) service for the college. | |
| Organizing MCC-Edline training for the teaching staff members. | |
| Planning and execution of the upgradation of ICT facilities of the college | |
| Notification, scrutiny and declaration of the Faculty Award for a deserving faculty member of the college and the best department award. | |
| 12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year | |
| | |

| Plan of Action | Achievements/Outcomes |
|---|--|
| <p>Streamlining the Moodle platform (MCC-Edline) by creating a team of 5-6 faculty members who has obtained extensive training in Moodle through various FDPs. This installation and maintenance of the Moodle environment will also be done by using the in-house expertise.</p> | <p>Moodle platform (MCC-Edline www.edline.mccclt.ac.in) was installed. A three day basic training given to all the faculty members. MCC-Edline was fully functional by August 2021</p> |
| <p>Promoting Hybrid mode in teaching-learning</p> | <p>The e-content created by teachers during the COVID driven remote teaching was effectively embedded in the course content of MCC-Edline. IQAC was instrumental in encouraging teachers to use hybrid teaching mode.</p> |
| <p>Rejuvenating the cocurricular and extracurricular environment after COVID lockdown.</p> | <p>All the clubs and student associations were reconstituted and the student members who had little experience in the functioning of respective clubs were trained by the club coordinator. The whole process was coordinated at college level by IQAC</p> |
| <p>13. Whether the AQAR was placed before statutory body?</p> | <p>Yes</p> |
| <ul style="list-style-type: none"> Name of the statutory body | |
| <p>Name</p> | <p>Date of meeting(s)</p> |
| <p>College Council</p> | <p>27/07/2023</p> |
| <p>14. Whether institutional data submitted to AISHE</p> | |
| <p>Year</p> | <p>Date of Submission</p> |
| <p>2021-22</p> | <p>19/01/2023</p> |

15. Multidisciplinary / interdisciplinary

Malabar Christian College promotes multidisciplinary and interdisciplinary approaches in teaching and learning through several initiatives. These initiatives include offering undergraduate students the opportunity to choose any four courses from a range of options, such as Environment Studies, Disaster Management, Human rights, Intellectual Property Rights, Consumer Protection, Gender studies, and Gerontology, which can be learned through online platforms like SWAYAM/MOOC. In addition, the college requires all UG students to participate in a 12-day social service initiative, although those who are actively involved in Student Union Activities, Sports, and Cultural events are partially exempted. To further support these goals, faculty members from different departments participate in interdepartmental exchanges to enhance student skills in LaTeX. Furthermore, the college provides multidisciplinary support to both PG and UG students during their project/fieldwork, and students are allowed to choose an open course that is not related to their core elective courses, allowing them to explore any area of interest. Through these initiatives, Malabar Christian College enhances multidisciplinary and interdisciplinary approaches in teaching and learning, providing students with a well-rounded education.

16. Academic bank of credits (ABC):

Malabar Christian College follows the syllabus and curriculum of the University of Calicut. Currently, the University or the state government has not made any policy decision related to ABC. Hence we are not registered in ABC.

17. Skill development:

- A new skill development program on Data Analysis was started by the Department of Economics in collaboration with the National Institute of Electronics and Information Technology, Calicut.
- The activities of clubs like Science Forum and ED Club are oriented towards skilling the students and connecting the student skill with society.
- An orientation session on skill development programs in polymer science and technology was organized in collaboration with CIPET, Palakkad.
- "Enhance your English Skills" by the Department of English as a skill development program for undergraduate students.
- The Mathematics and English departments organized skill development programs on LaTeX, which is essential for writing

scientific papers and research articles.

These skill development programs aim to equip the students with industry-relevant skills and provide hands-on training. They help to bridge the gap between theoretical knowledge and practical application, thus enhancing the employability of students. The Department of Economics program on Data Analysis is particularly relevant in today's data-driven world and is expected to prepare students for the demands of the job market. The college is committed to providing such skill development opportunities to the students, enabling them to become well-rounded individuals capable of meeting the challenges of the world.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The appropriate integration of Indian Knowledge system is a key aspect of education at Malabar Christian College. Here are some of the initiatives taken by the college to integrate Indian knowledge system:

- The students attending UG and PG programmes are allowed to write the examination in Malayalam or English at their convenience.
- The faculty members always make sure to deliver the contents of their classes in bilingual mode so that slow learners can be benefitted.
- The Malayalam department of the college conducted various programs such as Vayanavaracharanam, a webinar on E.P. Rajagopalan, a webinar on 1921 Malabar Samarangal, and Oru Desathinte Kadha, an academic seminar in association with Malayala Manorama. The department also runs the Malayalamandalam YouTube channel which features lectures, discussions, and other programs related to Malayalam language and literature.
- The Hindi department of the college celebrates Premchand Jayanti every year to commemorate the birth anniversary of the famous Hindi writer, Munshi Premchand. The department also organizes various events to promote Hindi language and literature among the students.

These initiatives showcase the college's commitment to preserving and promoting the Indian knowledge system and its languages and literature among its students.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution's focus on outcome-based education is reflected in several measures that it has implemented to ensure that students receive a high-quality education. Firstly, the programme objectives and course objectives are clearly mentioned in the syllabus, enabling students to understand the expected learning outcomes for each programme and course. During the induction programme, the institution explains the programme objectives and the higher education/job opportunities related to each programme to students. This helps students to make informed decisions about their academic pursuits and career goals. Additionally, the contents of each course, the course objective, and the evaluation pattern are discussed by the course coordinator with students. This provides students with a clear understanding of the course content, its purpose, and how they will be evaluated, enabling them to prepare more effectively for their coursework.

To ensure that students receive the support they need to achieve their learning outcomes, the institution provides additional resources to both slow learners and advanced learners. Slow learners are given additional support through online/offline classes and mandatory peer-learning sessions, which help them to catch up with the rest of the class and build their skills and confidence. Advanced learners, on the other hand, are given opportunities to attend expert lectures and fieldwork, enabling them to explore topics in greater depth and gain practical experience. Furthermore, the institution encourages faculty members to participate in faculty development programmes and workshops related to outcome-based education. This helps to ensure that the faculty members are equipped with the latest knowledge and teaching methodologies, enabling them to provide students with the best possible education. Through these measures, the institution is committed to providing students with a high-quality education that prepares them for success in their chosen fields.

20.Distance education/online education:

The college has implemented MCC-Edline a Moodle based LMS platform for online content delivery and learning management. Every student in the college is a user of this platform with secured access. The platform is multi-device compatible so that students can access the MCC-Edline on any type of device at their convenience. The assignment submission and quiz module of this platform allows teachers to collect assignments and conduct quizzes online. Moreover, a student enjoys the flexibility to learn, submit assignments and attend quizzes at his/her convenience and pace.

Extended Profile

| 1.Programme | |
|---|---------------------------|
| 1.1 Number of courses offered by the institution across all programs during the year | 520 |
| File Description | Documents |
| Data Template | View File |
| 2.Student | |
| 2.1 Number of students during the year | 2065 |
| File Description | Documents |
| Institutional Data in Prescribed Format | View File |
| 2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | 509 |
| File Description | Documents |
| Data Template | View File |
| 2.3 Number of outgoing/ final year students during the year | 817 |
| File Description | Documents |
| Data Template | View File |
| 3.Academic | |
| 3.1 Number of full time teachers during the year | 95 |
| File Description | Documents |
| Data Template | View File |
| 3.2 | 59 |

| Number of sanctioned posts during the year | |
|--|---------------------------|
| File Description | Documents |
| Data Template | View File |
| 4.Institution | |
| 4.1 Total number of Classrooms and Seminar halls | 50 |
| 4.2 Total expenditure excluding salary during the year (INR in lakhs) | 27.05 |
| 4.3 Total number of computers on campus for academic purposes | 96 |
| Part B | |
| CURRICULAR ASPECTS | |
| 1.1 - Curricular Planning and Implementation | |
| 1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process | |
| <p>The institution has established a comprehensive mechanism for curriculum delivery and documentation, which commences at the beginning of each academic year. A proposed academic calendar is prepared by the college, outlining the schedule of classes, exams, and significant events for the year. Furthermore, an orientation program is organized annually to familiarize newly admitted students with the curriculum delivery process, undergraduate and postgraduate program regulations, evaluation patterns, the role of clubs and associations, and extracurricular activities available within the college.</p> <p>To ensure effective curriculum delivery, each course offered by the institution is assigned a course coordinator responsible for monitoring the syllabus distribution, assessing the course's progress, preparing internal examination question papers, and publishing the mark list. Teachers meticulously plan the curriculum delivery and activities in their respective diaries, documenting the progress of planned activities. Department council meetings are regularly held to review syllabus completion, while student mentoring sessions are conducted across all departments, with</p> | |

minutes recorded in the student's mentoring register. Additional support through remedial classes is provided to assist slow learners.

In March of each year, review meetings take place to evaluate the progress and challenges encountered throughout the academic year. Based on the outcomes of these meetings, an action plan is formulated to address any identified shortcomings. This continuous improvement process ensures that the institution maintains a high-quality educational experience for its students.

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | No File Uploaded |
| Link for Additional information | https://mccclt.ac.in/wp-content/uploads/2022/01/Inner-pages-2021-22_compressed.pdf |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The data generated from MCC-Edline, regarding student participation and usage of course contents, and timely submission of assignments and quizzes, has significantly facilitated the Continuous Internal Evaluation (CIE) process this year. The utilization of MCC-Edline data has streamlined the CIE process, enabling a more efficient evaluation of student performance. The comprehensive data on student participation, course content utilization, and the punctuality of assignment and quiz submissions have allowed for a more accurate assessment of student's academic progress.

It is important to note that 20% of the total marks for each course are awarded through continuous internal evaluation. This evaluation encompasses various components such as classroom participation, seminars/vivas, assignments, and internal examinations. The course coordinator consolidates the internal marks, ensuring a fair and comprehensive evaluation of students' performance.

Furthermore, the internal examination is conducted in a format similar to the university examination, allowing students to familiarize themselves with the structure and requirements of public examinations. This approach not only prepares students for the challenges of external assessments but also helps them develop essential skills in time management, question interpretation, and effective answering techniques.

By aligning the internal examination format with that of the university, the college provides students with valuable practice in exam conditions, building their confidence and readiness for future public examinations. This integration of formats bridges the gap between classroom assessments and external evaluations, facilitating a smoother transition for students as they progress in their academic journey.

| File Description | Documents |
|-------------------------------------|---------------------|
| Upload relevant supporting document | No File Uploaded |
| Link for Additional information | Nil |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | No File Uploaded |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

25

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Minutes of relevant Academic Council/ BOS meetings | No File Uploaded |
| Institutional data in prescribed format (Data Template) | View File |

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded |
| List of Add on /Certificate programs (Data Template) | View File |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

188

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | No File Uploaded |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution's curriculum is designed to integrate socially relevant issues by introducing new audit courses that cover topics such as Environment Studies, Disaster Management, Human Rights, Intellectual Property Rights, Consumer Protection, Gender Studies, and Gerontology. These courses are structured with flexible course structures and evaluation patterns, allowing students to learn them

through online platforms.

While these courses contribute to the students' knowledge and understanding of important societal issues, they are not factored into the Cumulative Grade Point Average (CGPA) of the programme. Instead, a passing grade is required in the objective-type examination conducted for these courses.

Additionally, the institution offers open courses that cover subjects such as environmental pollution, physical activity, health and wellness, ethics, and gender sensitization. These courses provide students with the opportunity to broaden their understanding and engage with various interdisciplinary topics.

Moreover, the institution organizes various activities and campaigns through organizations like the National Service Scheme (NSS), National Cadet Corps (NCC), Red Ribbon Club, Indoanglian Theater, Quiz Club, Women's Cell, and Science Forum. These initiatives are curated to promote social responsibility, raise student awareness about social and environmental issues, and encourage students to become socially responsible individuals.

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | No File Uploaded |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

24

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses | No File Uploaded |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Institutional Data in Prescribed Format | View File |

1.3.3 - Number of students undertaking project work/field work/ internships

700

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

| File Description | Documents |
|---|---------------------|
| URL for stakeholder feedback report | Nil |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | No File Uploaded |
| Any additional information | No File Uploaded |

1.4.2 - Feedback process of the Institution may

C. Feedback collected and

| be classified as follows | analyzed |
|-----------------------------------|---------------------|
| File Description | Documents |
| Upload any additional information | No File Uploaded |
| URL for feedback report | Nil |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

688

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

285

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The educational institution prioritizes a student-centred approach to teaching and learning, guided by the principle of "Education Without Discrimination." During the induction program, new students are provided with information about support facilities available to them. An aptitude test is administered by a teacher to categorize

students as slow or advanced learners, based on their performance in the test, qualifying examination, and first-semester internal examination. Regular mentorship interviews with each student enable mentors to monitor and support their progress.

The institution offers a variety of resources and opportunities to support student's personal and academic growth. Students are encouraged to attend seminars, talks, skill-building workshops, and experiential learning activities hosted by various clubs and departments. Peer mentoring programs provide additional guidance and support, while career development services help students explore potential career paths.

Special programs cater to the needs of both slow and advanced learners. Remedial coaching, additional support materials, and counselling services are provided to slow learners, while advanced learners are encouraged to apply for summer fellowships, internships, and research projects. The newly introduced MCC-Edline will cater to the needs of both advanced and slow learners as the students can access the study materials as per their convenience. Additionally, the teacher can track student participation and can support them by providing additional study materials in a need-based manner.

| File Description | Documents |
|---------------------------------------|---------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 2065 | 95 |

| File Description | Documents |
|----------------------------|---------------------------|
| Any additional information | View File |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Malabar Christian College prioritizes a student-centric approach to

teaching and learning. The college provides students with opportunities to visit academic and research institutions of national importance, engage with distinguished industrialists and academicians, and participate in in-house projects. Students can also attend summer projects in various research laboratories across India.

The college organizes a range of activities, such as expert lectures, quizzes, fests, exhibitions, debate competitions, and intercollegiate and interdepartmental presentation competitions, among others. These activities are planned and executed by both students and faculty advisors.

The college also emphasizes experiential learning through field visits, industrial visits, and visits to academic institutions of national importance. Additionally, students are encouraged to participate in group learning, seminars, assignments, debates, and group discussions to promote participative learning.

The college offers add-on courses to enhance students' soft skills, IT skills, language skills, and entrepreneurship abilities, which promote problem-solving methodologies. It also encourages community-oriented activities through NSS, NCC, and compulsory social service activities.

Overall, Malabar Christian College strives to foster an inclusive and supportive environment for students to learn and grow.

| File Description | Documents |
|-----------------------------------|---------------------|
| Upload any additional information | No File Uploaded |
| Link for additional information | Nil |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

At Malabar Christian College, teachers are equipped with the latest ICT-enabled tools to ensure an effective teaching-learning process. The college has high-speed connectivity of more than 50 Mbps to all departments, enabling seamless access to online resources for both students and faculty. The introduction of MCC-Edline, a new Moodle-based LMS, has further enhanced the college's ICT facilities. With MCC-Edline, all students can log in to access their courses, assignments, and assessments. Teachers are offering courses in

hybrid mode using MCC-Edline, which has proved to be a great tool for effective distance learning.

In addition to this, audit course examinations are conducted online through MCC-Edline, which has proved to be a reliable and efficient tool for conducting exams. To ensure that teachers can effectively utilize the capabilities of MCC-Edline, a three-day orientation program was given to them. This orientation program has helped teachers understand the various features and functions of MCC-Edline and use it to their advantage.

The ICT facility at Malabar Christian College is constantly upgraded to ensure that teachers and students have access to the latest technology and tools. The college understands the importance of technology in today's education system and strives to provide the best possible resources to ensure that students receive a high-quality education. By providing teachers with the latest ICT-enabled tools, the college is ensuring that students receive an engaging and effective learning experience.

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | No File Uploaded |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

95

| File Description | Documents |
|--|---------------------------|
| Upload, number of students enrolled and full time teachers on roll | View File |
| Circulars pertaining to assigning mentors to mentees | No File Uploaded |
| Mentor/mentee ratio | No File Uploaded |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

95

| File Description | Documents |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | No File Uploaded |
| List of the faculty members authenticated by the Head of HEI | No File Uploaded |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

29

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | View File |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

755

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode.

Write description within 200 words.

The internal evaluation mechanism in the college is designed to be transparent and robust. The CIE cell, responsible for planning and monitoring the continuous internal evaluation, explains the UG and PG regulations, the course conduct, and the external and internal evaluation patterns to the students during the orientation program conducted at the beginning of each academic year. The internal evaluation constitutes 20% of the total marks and includes components such as internal examination, classroom participation, seminar/viva, and assignment. The CIE cell schedules and conducts centralized internal examinations, ensuring the proper and timely consolidation of internal marks for all courses. The course coordinator consolidates the internal marks of each course, displays them on the notice board, and uploads them to the university portal after addressing any grievances related to the internal marks. The department head and the principal serve as the first and second appellate authorities for grievances related to the course's conduct and evaluation. Additionally, the internal marks are presented to the parents during the class PTA meeting held at the end of each semester. Overall, the internal assessment mechanism is transparent, frequent, and conducted using a variety of modes.

| File Description | Documents |
|---------------------------------|---------------------|
| Any additional information | No File Uploaded |
| Link for additional information | Nil |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has a three-tier mechanism in place to address any grievances related to the continuous internal evaluation process. The first point of contact for students is the course coordinator of the relevant course, who will decide on the grievance within a day. If necessary, the coordinator will escalate the matter to the head of the department or the principal, with the student immediately informed about the decision or action taken. The first appellate authority for internal evaluation grievances is the head of the department, with the principal serving as the second appellate authority. Students have two days from the coordinator's response for escalating their grievance to the first or second appellate authority.

This transparent and efficient mechanism ensures that students have

an avenue to voice their concerns regarding internal evaluation. The swift resolution of grievances allows students to concentrate on their studies without the added stress of unresolved issues. The college's commitment to addressing grievances and ensuring transparency in the evaluation process boosts students' confidence in the system and instils a sense of fairness. The college's efforts to establish and maintain an effective grievance redressal mechanism reflect its dedication to providing quality education and promoting a conducive learning environment.

| File Description | Documents |
|---------------------------------|---------------------|
| Any additional information | No File Uploaded |
| Link for additional information | Nil |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has a comprehensive approach towards ensuring the learning outcomes of all courses. To begin with, the syllabus of each course lists both the programme outcomes and the course outcomes. During the orientation program, every department makes sure to familiarize students with the programme outcomes, which refer to the expected learning outcomes at the end of the program. Additionally, before beginning a new course, the course coordinator explains the course outcomes to the students. This ensures that the students are well aware of the expected learning outcomes of the course they are taking, and the knowledge and skills they will acquire upon completing the course. This approach enables the students to have a clear understanding of the learning objectives, and it helps them stay focused and motivated to achieve their goals. The outcome-based approach adopted by the college ensures that the students are adequately prepared for their future careers and are well-equipped with the necessary knowledge and skills to succeed in their chosen fields.

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | Nil |
| Upload COs for all Programmes (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

To ensure that students are meeting the required level of knowledge and skills, the attainment of course outcomes is evaluated through direct assessment methods. This comprises both external and internal examinations, with the external examination carrying 80% of the weightage and the remaining 20% coming from internal assessments like classroom participation and seminars. Through these internal assessments, teachers can gauge how well students have achieved the course outcomes, and tailor their teaching to individual needs to further enhance the learning process.

Furthermore, the college ensures that the attainment of programme outcomes and programme-specific outcomes is accurately quantified through the use of the Cumulative Grade Point Average (CGPA) system, which is assigned to each student. Additionally, the institution conducts student satisfaction surveys to evaluate how well the students have met the programme outcomes and programme-specific outcomes. By maintaining such high levels of accountability and transparency in assessing the attainment of outcomes, the college enables students to fully understand the expectations and goals of their courses and ensures that they are well-prepared for their future careers.

| File Description | Documents |
|---------------------------------------|---------------------|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | Nil |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

469

| File Description | Documents |
|--|---------------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | No File Uploaded |
| Paste link for the annual report | Nil |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://mccclt.ac.in/wp-content/uploads/2023/05/SS-Survey-2021-22.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

545000

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | View File |
| List of endowments / projects with details of grants(Data Template) | View File |

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

14

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

| File Description | Documents |
|---|---|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | View File |
| Paste link to funding agency website | https://serbonline.in/SERB/HomePage |

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Malabar Christian College takes pride in cultivating a thriving ecosystem that promotes and supports research endeavours. The Department of History's Archives plays a crucial role in this ecosystem by offering a wealth of valuable historical resources to not only the college's students but also to nearby schools and research scholars. The collection of historical documents and manuscripts provides a rich platform for academic exploration, encouraging insightful studies on significant historical events and cultural heritage.

Within the Zoology Department, the Insect Identification Lab is a standout component of the college's research ecosystem. With cutting-edge microscopy and identification tools, the lab serves as a valuable consultancy and collaboration resource for insect identification. Researchers and organizations engaged in biodiversity studies and entomological research benefit from the lab's expertise, making meaningful contributions to scientific

knowledge and supporting regional efforts in ecological conservation.

This collaborative approach to research is at the heart of Malabar Christian College's commitment to advancing knowledge and addressing real-world challenges. By fostering a research environment that encourages curiosity and innovation, the college empowers its academic community to make significant strides in knowledge advancement and problem-solving. Through its dedication to research excellence, the college continues to play a pivotal role in the pursuit of academic excellence and the betterment of society.

| File Description | Documents |
|---------------------------------------|---------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | View File |

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

| File Description | Documents |
|--|---|
| URL to the research page on HEI website | https://mccclt.ac.in/research/ |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | View File |
| Any additional information | View File |

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

19

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

1

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | View File |

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities in the neighbourhood community promoted students' holistic development while highlighting Malabar Christian College's strong social commitment and efforts to sensitize them

about civic responsibilities. Activities included a Covid-19 vaccination drive, anti-drug campaigns, gender sensitization, women empowerment, and more. Students actively participated, gaining knowledge in public health and environment preservation.

The impact was profound as students led vaccination efforts, raised anti-drug awareness, promoted gender equality, and supported the needy. Inter-religious seminars encouraged communal harmony, while health campaigns targeted diabetes and anaemia. Clean India drives ensured a hygienic environment and fitness events celebrated well-being.

These initiatives fostered empathy, social awareness, and a sense of duty. Students realized the significance of giving back to society and became responsible citizens, making a difference in people's lives. Malabar Christian College's dedication to nurturing socially aware citizens was evident, creating a caring and informed society. Together, students acted as catalysts for positive change, contributing to community betterment.

| File Description | Documents |
|---------------------------------------|---------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year (Data Template) | View File |
| e-copy of the award letters | View File |

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community

and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

21

| File Description | Documents |
|--|---------------------------|
| Reports of the event organized | View File |
| Any additional information | No File Uploaded |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | View File |

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1454

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | No File Uploaded |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

3

| File Description | Documents |
|--|---------------------------|
| e-copies of related Document | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Collaborative activities with institutions/industries for research, Faculty | View File |

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

12

| File Description | Documents |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | View File |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college boasts of an impressive infrastructure that is designed to provide a comfortable and conducive learning environment for its students. The forty-eight spacious, well-lit, and ventilated classrooms are furnished with top-quality furniture and equipped with state-of-the-art ICT facilities to enable innovative teaching methodologies. The eleven advanced laboratories, including a well-equipped language lab, provide students with a perfect platform to engage in practical courses with the necessary workbench and instrumental facilities.

The history department manages the archive facility, where documents are preserved with the utmost care, providing a treasure trove of knowledge to students and researchers alike. With three well-

equipped research laboratories, the college fosters a research-oriented environment that encourages students to pursue their interests in various fields. Moreover, the 500-seater auditorium and air-conditioned audio-visual hall with a seating capacity of seventy provide students with ample opportunities to expand their horizons through expert lectures, seminars, conferences, and expert sessions.

The computer lab, with 38 computers and internet and printing facilities, empowers students to access a wealth of information with ease. Additionally, the fully automated library using the KOHA software offers an impressive collection of books and journals to support the student's academic growth.

The college takes the safety and convenience of its students very seriously. With emergency exits and fire extinguishers in the laboratories and libraries, every building has a ramp for easy access to physically challenged students. Furthermore, the college offers other facilities such as water filters, dustbins, generators, stationery stores, counselling rooms, and disabled-friendly toilets.

| File Description | Documents |
|---------------------------------------|---------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college offers ample opportunities for its students to engage in extracurricular activities and cultural events. It has an open-air stage and an auditorium that can seat up to 500 people, which are perfect venues for hosting such events. In addition, the air-conditioned audio-visual hall is available for students to organize lectures, debate competitions, quizzes, movie screenings, and other activities.

The auditorium is not just limited to cultural events but is also used for yoga practice, organizing sessions related to international yoga celebrations, indoor games, and other activities. The college's playground covers 1.5 acres and includes facilities for basketball, volleyball, tennis, and two indoor games, as well as a gymnasium. The indoor cricket practice area has two well-maintained practice pitches, and the badminton facility is well-lit and has world-class wooden flooring to reduce the risk of injuries.

The gymnasium is equipped with state-of-the-art equipment, including treadmills, smith machines, high lat pull-down machines, seated calf machines, and more. It also has audio/video facilities to keep students entertained while they work out. The students celebrate various festival occasions, including Onam, Christmas, Fine Arts Day, College Day, and more, by putting on vibrant cultural programs under the guidance of teachers and the college union.

Overall, the college provides its students with a range of facilities to support their physical and cultural development, as well as their academic pursuits.

| File Description | Documents |
|---------------------------------------|---------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

30

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | http://mccclt.ac.in/wp-content/uploads/2023/05/c4-2021-22-2.pdf |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

27.05

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Upload audited utilization statements | No File Uploaded |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the ILMS software : KOHA 16

Nature of automation (fully or partially) : Fully Automated

Version : 16.04 (20.05.02.000)

Year of Automation :2017

Year of Updation : 2020

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for Additional Information | Nil |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**57,880.00**

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Audited statements of accounts | No File Uploaded |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year****82**

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Details of library usage by teachers and students | View File |

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The institution places a strong emphasis on providing up-to-date and reliable IT facilities to its students, faculty and staff, with a specific focus on Wi-Fi connectivity. The institution has enabled WiFi for all buildings on campus, ensuring seamless connectivity for all members of the community. This allows them to access the internet and other digital resources from any location within the campus. The internet speed to all departments is above 50 Mbps, ensuring quick and reliable access to online resources.

To ensure the optimal functioning of its IT facilities, the institution has set up an Electrical Maintenance Unit (EMU) to maintain the computers, printers, and Wi-Fi. The EMU regularly checks and updates the hardware and software components of these devices, ensuring they are working smoothly at all times. Additionally, the EMU provides support to users encountering technical issues or problems while using Wi-Fi or other IT

facilities.

Furthermore, the IT infrastructure required for running MCC-Edline, the institution's learning management system, is chosen carefully from different cloud server providers to ensure stable and fast response during student login in large numbers. This emphasis on IT facilities helps create a supportive environment for learning and innovation, enabling students, faculty, and staff to achieve their academic and professional goals more effectively. By regularly updating and maintaining its IT infrastructure, the institution is committed to providing high-quality and reliable IT facilities to its community. This helps promote academic success and the growth of its students, faculty, and staff.

| File Description | Documents |
|---------------------------------------|---------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

4.3.2 - Number of Computers

113

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |
| List of Computers | View File |

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

| File Description | Documents |
|--|---------------------------|
| Upload any additional Information | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | View File |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and

academic support facilities) excluding salary component during the year (INR in lakhs)

6,83,341

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Audited statements of accounts | View File |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has established a systematic procedure for the acquisition and utilization of its physical, academic, and support facilities. The procurement process for infrastructure and equipment begins with proposal submission, followed by evaluation by the college office, and ends with management approval and entry into the stock register. Technicians from the owner enterprises maintain the laboratory equipment, and the concerned departments clean and maintain the microscopes used for experiments annually, with lab technicians keeping a record and HODs providing supervision.

The library, under the guidance of the Principal, maintains a list of approved required books and has a suggestion box for user feedback. A proper visitor account is kept, and students must have "no dues" from the library before exams. The library committee addresses issues such as book returns and weeding out old titles. The sports facilities, including the indoor cricket pitch and basketball court, are maintained with the assistance of coaches. The computer laboratory, funded by UGC, undergoes regular AMC for maintenance.

The building committee is responsible for classroom maintenance and repair, with a complaint register available for students and faculty to report any problems, which are resolved within a designated timeframe. The Electrical Maintenance Unit (EMU) also has a workshop for electrical and computer repair, with technicians and electricians ensuring the maintenance of classrooms and related infrastructure

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

1061

| File Description | Documents |
|---|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | No File Uploaded |
| Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template) | View File |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

82

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

| | |
|---|----------------------------|
| 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills | B. 3 of the above |
| File Description | Documents |
| Link to Institutional website | Nil |
| Any additional information | No File Uploaded |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |
| 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year | |
| 60 | |
| 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year | |
| 60 | |
| File Description | Documents |
| Any additional information | View File |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | View File |
| 5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees | A. All of the above |

| File Description | Documents |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | No File Uploaded |
| Upload any additional information | View File |
| Details of student grievances including sexual harassment and ragging cases | No File Uploaded |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

54

| File Description | Documents |
|--|---------------------------|
| Self-attested list of students placed | View File |
| Upload any additional information | No File Uploaded |
| Details of student placement during the year (Data Template) | View File |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

159

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for student/alumni | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | View File |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

23

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for the same | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | View File |

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

77

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | View File |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The students' union, college-level clubs, and various associations play a crucial role in facilitating student representation and engagement in administrative, co-curricular, and extracurricular

activities. The students' union, comprised of elected members and department representatives, serves as the voice of the student body, advocating for their needs and concerns. The union's chairperson and secretary also hold ex officio positions in the grievance committee, addressing academic matters and student discipline.

Organizing cultural events, sports activities, and debate competitions are among the key responsibilities of the students' union. These events provide platforms for students to showcase their talents, foster creativity, and promote healthy competition. Additionally, the union arranges expert lectures on gender sensitization, socio-political issues, and other relevant topics, aiming to broaden students' perspectives and create awareness.

Furthermore, college-level clubs play an important role in student engagement. These clubs cater to various interests such as social service, arts, technology, and literature. Student volunteers organize socially relevant programs both within and outside the college, including community service projects, awareness campaigns, workshops, and outreach activities. These initiatives enable students to actively contribute to society, develop valuable skills, and broaden their horizons.

Overall, the students' union, college-level clubs, and associations provide avenues for student representation, personal growth, and community involvement. They create opportunities for students to explore their interests, address grievances, and contribute positively to their college and society at large. Through their collective efforts, these entities foster a vibrant and inclusive environment that nurtures the holistic development of students.

| File Description | Documents |
|---------------------------------------|---------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

150

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The formation of Alumni Malabar Christian College Calicut (AMCCC) serves as a platform to reunite and foster strong relationships among the college's alumni. The association actively promotes friendship and cooperation through regular group meetings and discussions. Over the years, AMCCC has consistently demonstrated its support to the college, both academically and financially. This support has been instrumental in advancing the institution's growth and development. Notably, the association operates at both the institutional and departmental levels, ensuring focused engagement and assistance. Under the capable leadership of Mr. Sishan Unneerikutty as President and Adv. Sreekanth S. as Secretary, the primary Alumni Association in Kozhikode carries out its responsibilities effectively, creating a thriving community of alumni dedicated to their alma mater.

Furthermore, the AMCCC has made significant contributions towards recognizing and encouraging academic excellence among the students. An amount of Rs.31,500/- was distributed as Merit cum means Scholarships and Cash Prizes to the meritorious students from UG and PG classes. In addition, the top-performing BSc student was awarded a prestigious gold medal of half sovereign in recognition of their outstanding achievements. These initiatives aim to motivate and support the students, fostering a culture of academic excellence within the college community.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: Malabar Christian College aims to maintain its position as an exemplary institution in both academic and non-academic fields, producing students who excel in various disciplines and endeavours. As a heritage institution with a history of over a century of excellence, we strive to provide a platform for international-standard education and facilities that are accessible to students from all walks of life. Our motto is "education without discrimination."

Mission: The institution's rich heritage as the first institution of higher education in Malabar, established in the early 1900s by German missionaries with the mission of providing education to all, regardless of class, caste, gender, or any other categorization, remains a privilege. We are committed to providing high-quality education to talented students who would otherwise be unable to afford it for various reasons. Our goal is to produce graduates with technological proficiency, social responsibility, employability, and life skills to prepare them for a constantly changing world.

In addition, the institution strives to engage students in various NGOs and organizations, promoting social service and encouraging the development of strong, compassionate, responsible, and dutiful citizens who are committed to making a positive difference in society. The Malayalam Department has also launched the "Malayalamandalam" YouTube channel to promote the language and

culture among the younger generation.

| File Description | Documents |
|---------------------------------------|---------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The apex body of Malabar Christian College is the Governing Body, which is responsible for overseeing the institution's overall needs, such as infrastructure development and maintenance, staffing, and the updating of teaching-learning facilities. On the other hand, the Staff Council is responsible for making decisions related to day-to-day academic and non-academic matters. Additionally, the council nominates faculty members to serve on various committees and subcommittees, which work to improve the institution's curricular and co-curricular ethos. The council also discusses academic and non-academic grievances related to student matters, staff grievances, and special requests from students, staff, and parents.

To develop the creative potential of the students, Malabar Christian College has various clubs and organizations headed by teachers. The cultural officers oversee the cultural activities that provide students with opportunities to express their talents and achieve greater heights. Teachers who are enthusiastic and motivating lead students through the National Service Scheme (NSS), National Cadet Corps (NCC), Entrepreneurship Development Club, Film Club, and Women's Cell, instilling in them a sense of social consciousness and commitment.

The physical education department at Malabar Christian College has the freedom to select and train students to achieve high scores and bring honour to themselves and the institution.

| File Description | Documents |
|---------------------------------------|---------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategic/perspective plan has been effectively deployed at the college, with input from all stakeholders including management, governing body, staff, and students. Prioritizing growth in infrastructure, academic development, and human resource development, the college has made significant progress in achieving its strategic goals and objectives. The library has been upgraded and the laboratories have been equipped and maintained to meet the demands of modern education. The faculty has been trained and encouraged to enhance their research activities and to adopt ICT-enabled teaching methods, creating a high-quality learning environment for students and staff alike. Additionally, the college recognizes the contributions of faculty members through the Best Faculty Award and funds research projects after inviting proposals from the teaching staff. The college strives to continue its focus on academic and research development and to maintain its commitment to creating a positive and enriching environment for its students.

| File Description | Documents |
|--|---------------------------|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The CSI Malabar Diocese manages the college, with the Bishop of the Diocese serving as the chairman. The college's Governing body, consisting of 11 members led by the manager, formulates and enforces policies for the college's supervision and administration. The management, Principal, and staff work in tandem to devise and execute policies that promote the college's growth. The appointments and promotions of the teaching faculty are based on the UGC and Calicut University's guidelines, while the non-teaching staff are appointed per the Govt. of Kerala's regulations. The management also offers additional support staff to ensure the college runs smoothly. The college community has a collaborative approach, and students and staff can communicate their requirements to the management without any hesitation.

The college places a strong emphasis on transparent governance and

strives to maintain a collegial atmosphere among the various stakeholders. The management ensures that all policies and procedures are followed rigorously and any issues that arise are promptly addressed. The college is committed to providing its students with the highest quality education and training, and the management is constantly seeking ways to enhance the educational experience of its students. The college also offers various training and development programs for its faculty and staff to keep them up-to-date with the latest teaching methods and technology. The management is dedicated to the long-term growth and success of the college and works tirelessly to achieve its goals.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Link to Organogram of the institution webpage | https://mccclt.ac.in/mcc-organogram/ |
| Upload any additional information | No File Uploaded |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

| File Description | Documents |
|--|---------------------------|
| ERP (Enterprise Resource Planning) Document | View File |
| Screen shots of user inter faces | View File |
| Any additional information | No File Uploaded |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

All permanent staff members of Malabar Christian College are automatically enrolled as members of the Malabar Christian College Co-operative Society, which provides various benefits and services. The society offers group deposit schemes and grants loans to

employees to fulfil their financial needs. Additionally, staff members can request stationery supplies from the society. Moreover, in collaboration with established vendors in the city, the society ensures the availability of electronic goods at reasonable prices. Furthermore, a qualified counsellor is appointed to provide guidance and counselling to both staff members and students. In addition to this common platform for teaching and non-teaching staff members, there are independent recreation clubs specifically tailored for their respective groups. These clubs organize tours, celebrate ethnic days, retirement functions, and other engaging events, providing opportunities for socializing and relaxation. All the permanent staff members are subscribed to the Medisep programme, wherein health insurance is provided under an attractive and curated health support package.

| File Description | Documents |
|---------------------------------------|---------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | No File Uploaded |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

| File Description | Documents |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | View File |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

18

| File Description | Documents |
|---|---------------------------|
| IQAC report summary | View File |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Each teacher at the college is required to submit an annual report detailing their academic achievements, research contributions, professional development activities, extension activities, and other forms of student support. The Heads of Departments (HoDs) and club conveners also submit their annual reports to the principal. The college's overall annual report is compiled using the self-

appraisals and reports from the HoDs and club coordinators. The self-appraisal process allows faculty members to prepare proposals for placement or promotion under the Performance Based Appraisal System (PBAS). The promotion or placement proposals of each teacher under PBAS are carefully reviewed by a panel of senior teachers, which is constituted by the Internal Quality Assurance Cell (IQAC). This panel also plays a crucial role in providing guidance and advice to teachers regarding their career advancement. Additionally, the evaluation of teachers by students plays a significant role in self-assessment, allowing teachers to gauge their performance and adapt to the ever-changing needs of the student community.

| File Description | Documents |
|---------------------------------------|---------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has implemented a robust system of annual internal auditing, conducted regularly by a team of internal auditors selected from the teaching staff and appointed by the management. This dedicated team diligently and accurately examines all establishment and financial documents, ensuring strict adherence to financial laws and regulations. The auditing process extends to the Self-finance stream, which is reviewed concurrently. These annual audits take place at the end of the financial year, involving close scrutiny and verification of the accounts documents.

Regarding external auditing, the mechanics are as follows:

1. Mandatory and statutory auditing is carried out by Chartered Accountants.
2. The Office of the Account's General of the State of Kerala conducts regular annual audits to assess the utilization of grants and aids received from the Central and State governments, as well as other agencies like the UGC and RUSA.
3. The Directorate of Collegiate Education audits various aspects such as E-grants, scholarships, SC/ST grants to students received through the college portal, as well as the receipt of fees and caution deposits.

Any objections raised in the audit report are promptly addressed and rectified, with the necessary amendments being sent for the auditor's approval.

| File Description | Documents |
|---------------------------------------|---------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

100.43

| File Description | Documents |
|---|---------------------------|
| Annual statements of accounts | View File |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The financial policy of Malabar Christian College in Calicut follows the guidelines set by the government of Kerala, the University Grants Commission (UGC), and the University of Calicut. The management funds and contributions from organizations such as the Parent-Teacher Association are managed and allocated according to the college's finance committee and governing body's master plan. The finance committee diligently oversees the utilization of grants from government agencies and autonomous bodies to ensure efficient and proper use of funds. The Parent-Teacher Association actively participates in identifying potential students for merit cum means scholarships and collaborates with the college to identify and address necessary amenities required by students, aiming to enhance their overall learning experience and well-being. The funds received by the college are allocated for various purposes, including infrastructure upgrades, procurement and maintenance of instruments and equipment, compensation for ad hoc faculties and temporary

support staff, procurement of consumable and non-consumable goods, scholarships for needy students, financial assistance for students participating in college activities, and acquiring relevant books, among others.

| File Description | Documents |
|---------------------------------------|---------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The institution's Internal Quality Assurance Cell (IQAC) assumes a vital role in overseeing and evaluating the quality of education delivered by the college. The college's dedication to providing high-quality education is evident through its continuous efforts to review and enhance its teaching-learning processes, structures, and operational methods. To achieve this, regular evaluations of students' learning outcomes are conducted, aiding in the identification of areas for improvement and the assessment of current strategies' effectiveness.

The IQAC bears the responsibility of supervising the review process and documenting incremental improvements across various institutional activities. This encompasses monitoring student feedback and engaging in constructive discussions with teachers to gain insights into the strengths and weaknesses of the current teaching-learning process.

Additionally, the IQAC ensures the alignment of the college's policies and procedures with its vision and mission of delivering quality education to students. Through its endeavours, the IQAC significantly contributes to the ongoing improvement of the institution and upholds its commitment to academic excellence.

| File Description | Documents |
|---------------------------------------|---------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution's Internal Quality Assurance Cell (IQAC) plays a crucial role in ensuring the quality of education and academic performance. It conducts regular assessments of the institution's teaching and learning process, operational structures, methodologies, and the attainment of students' learning outcomes. The IQAC assists in the documentation of various activities organized at the college, monitoring the register for mentoring, teaching, research, and extension activities.

Through its technical committee, the IQAC provides support to teachers in adopting online and emerging ICT tools, facilitating their integration into the learning process. The IQAC also plans activities at the department level to enhance students' skills and competencies. Moreover, the IQAC contributes to enhancing the work culture of the institution by conducting academic audits, assisting in the selection of faculty awards, and reviewing in-house research projects. Its efforts contribute to fostering a culture of continuous improvement and academic excellence within the institution.

| File Description | Documents |
|---------------------------------------|---------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

| File Description | Documents |
|--|---|
| Paste web link of Annual reports of Institution | http://mccclt.ac.in/wp-content/uploads/2023/08/College-Report-2021-2022_compressed.pdf |
| Upload e-copies of the accreditations and certifications | No File Uploaded |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Creating the right kind of gender-sensitive environment leads to mutual respect irrespective of gender. The college has initiated measures to create awareness and promote empowerment on gender-based issues. Gender sensitivity was effectively handled by various speakers who opened up new views and perspectives on gender equality. International Women's Day was celebrated by celebrating womanhood through club activities, lectures, cultural programs and competitions. The focus was to create awareness about creating a society where women are valued and supported and to prepare them for the social world with career opportunities.

- Under the initiative of the different clubs and departments, a number of gender equity & sensitization programmes have been carried out to facilitate women on campus.
- During International Women's Day 2021, the Women's Development Cell in association with different clubs conducted many programmes.
 - International Women's Day 2022 celebration
 - Intersectionality in Feminist Discourses -Webinar -English

The institution encourages all students irrespective of their gender to participate in extracurricular and cocurricular activities. With constant support and encouragement, Ms Sanjana of III B A, who belongs to the transwomen community, could achieve heights in the fields of dance, sports and beauty pageants.

| File Description | Documents |
|--|---|
| Annual gender sensitization action plan | http://mccclt.ac.in/wp-content/uploads/2023/04/Gender-Sensitization-Action-Plan-21-22.pdf |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | http://mccclt.ac.in/wp-content/uploads/2023/04/Facility-for-women.pdf |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

| File Description | Documents |
|--------------------------------|---------------------------|
| Geo tagged Photographs | View File |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **Burning of dry leaves is completely banned on the campus and it is used as compost in the vegetable garden.**
- **Food waste from the canteen and those collected from the students are deposited in the Biogas plant placed near the canteen.**
- **Disposal plates and glasses are completely banned on campus, and instead steel utensils purchased with the support of the PTA are being used for all functions.**
- **Flex banners are banned and replaced with cloth banners.**
- **Single-use plastic carry bags are completely banned on campus and instead paper bags with college emblems made by the ED club volunteers are supplied at a nominal rate to the students and staff.**
- **Separate bins are arranged in different areas on the campus to collect plastic waste, and the segregated plastic is routinely sent for recycling.**

- Chemical waste management was a real problem on campus, which was drastically solved by shifting the chemical analysis from macroscale experiments to microscale experiments.

The E-waste is managed by the Electronic Maintenance Unit (EMU) of the college to refurbish defective computers and printers and the hardware parts are given to the Professional Diploma laboratory working under the management.

| File Description | Documents |
|---|---------------------------|
| Relevant documents like agreements / MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities | View File |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

| File Description | Documents |
|---|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | No File Uploaded |

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

| File Description | Documents |
|--|---------------------------|
| Geo tagged photos / videos of the facilities | View File |
| Various policy documents / decisions circulated for implementation | View File |
| Any other relevant documents | View File |

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

| | |
|--|-------------------------------------|
| 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities | A. Any 4 or all of the above |
|--|-------------------------------------|

| File Description | Documents |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | View File |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | No File Uploaded |

| | |
|---|-------------------------------------|
| 7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading | A. Any 4 or all of the above |
|---|-------------------------------------|

| File Description | Documents |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | View File |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Even after 110 years of its establishment, Our college still sticks to the motto "Education without discrimination" in all matters related to the curricular, extracurricular and administrative matters of the college. There is a constant cautious attempt to organize programmes that promote the civic culture of the students.

- An Inter-religious Seminar for peace and communal harmony based on Tyagarchana was conducted by the NSS unit in collaboration with the CSI Diocese of Malabar, Dharma Rajya Vedi, Kerala Muslim Jamaat Council and Kerala Madhyanirodhana Samithion 08/02/2022.
- The students organized a campaign to collect study materials for needy students of the Thrissilery Tribal Colony in Wayanad. Teachers and students from the college have contributed various items which will be handed over to the authorities in charge of the selected colony.
- The college ensures support for disabled children. In 2021-22 we have 11 students under the special category. And the institution has a Divyangjan policy and the staff and students are sensitised about the same.
- The college with the help of the student union has consciously developed an inclusive environment towards transgender students. The college is proud that they could excel in the curricular and extracurricular activities this year.

| File Description | Documents |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Many programmes were organised for the Sensitisation of Students & Employees to the Constitutional Obligation. A few important programmes are listed here

1. Celebrated Republic Day celebrations started with flag hoisting by the Principal, followed by a message by Prof. Sheela F. Christina. Cadets also shared their messages. The Naval NCC cadets along with Army NCC cadets celebrated Republic Day on campus.
2. The NCC Army wing celebrated Kargil Vijay Divas on July 26.
3. Independence Day On Independence Day Intercollegiate Quiz Competition (Online) based on "Freedom Movement After 1915 and Indian Independence" was conducted. As part of the 75th Independence Day celebrations, the NSS unit conducted various competitions for the students of the college: Patriotic Songs, Poster making and Essay writing.
4. Human Rights Day A talk was arranged by the Department of History on 10 December 2021. The theme of the talk was "Human Rights". Mr. Sharnin Chand C. Faculty Department of Political Science, MCC was the resource person of the Programme

| File Description | Documents |
|--|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | http://mccclt.ac.in/wp-content/uploads/2023/04/7.1.9-Constitution.pdf |
| Any other relevant information | Nil |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is

A. All of the above

a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

| File Description | Documents |
|--|---------------------------|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | View File |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Different clubs, especially the NSS, and NCC and the different departments have taken efforts in celebrating /organizing national and international commemorative days, events and festivals during the year. Awareness events and celebrations were organized during.

1. 05 June 2021 - World Environment Day
2. 12 June 2021-World Day Against Child Labour
3. 19 June 2021 - Reading Day Celebrationsin the Context of Reading Week June 14-19.
4. 21 June 2021 - International Yoga Day
5. 26 June 2021 - International Day Against Drug Abuse
6. 20 July 2021 - National Moon Day
7. 14 &15 August 2021 - Various ProgramsRelated to 75th Independence Day
8. 29 September 2021 - National NSS Day
9. 24 October 2021 -UN Day
10. 28 November 2021 - NCC Day
11. 10 December 2021 - Human Rights Day
12. 15 January 2022 -Palliative Care Day
13. 26 January 2022 - Republic Day
14. 28 February 2022 - National Science Day
15. 08 March 2022 - International Women's Day

| File Description | Documents |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice - 1

Title of the Practice: Green Protocol Initiatives in MCC.

Objective: Transformation of the college campus to a Green and Clean campus through sustainable practices.

Best Practice - 2

Title of the Practice: Empowering Women & Transgender

Objective: To empower both the women and transgender students in the campus

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | http://mccclt.ac.in/wp-content/uploads/2023/04/7.2-Best-Practices-21-22.pdf |
| Any other relevant information | Nil |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college was established in 1909 by the Basel Evangelical missionaries from Basel, Switzerland and is one of the oldest educational institutions. The main of the German missionaries was to open the doors of education to all sections of people including women, lower caste, and less privileged ones with the motto "Education without discrimination". Even after 110 years, the

college still sticks to this motto when admitting students, teaching and non-teaching staff. Though it is a college situated in the heart of the city with 3.5 acres of land, we have given great importance to biodiversity. About 75 cents of land is converted to the vegetable garden and follow many green practices which have helped to change it into a "clean, green and plastic waste free campus".

| File Description | Documents |
|--|------------------|
| Appropriate web in the Institutional website | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.3.2 - Plan of action for the next academic year

- Strengthen student support activities and student counselling
- Infrastructure upgradation with the support from PTA and Management
- Start new add-on courses