



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		Malabar Christian College
• Name of the Head of the institution	Dr. Godwin Samraj D P	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	04952768219	
• Mobile no	9037633327	
• Registered e-mail	admin@mccclt.ac.in	
• Alternate e-mail	principal@mccclt.ac.in	
• Address	Malabar Christian College, Kozhikode, Kerala-673001	
• City/Town	Kozhikode	
• State/UT	Kerala	
• Pin Code	673001	
2.Institutional status		
• Affiliated /Constituent	Affiliated	
• Type of Institution	Co-education	
• Location	Urban	

• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	University of Calicut
• Name of the IQAC Coordinator	Dr. Sreejith M Nair
• Phone No.	9447004914
• Alternate phone No.	04952765679
• Mobile	9447639741
• IQAC e-mail address	iqac@mccclt.ac.in
• Alternate Email address	sreejith@mccclt.ac.in
3. Website address (Web link of the AQAR (Previous Academic Year))	https://mccclt.ac.in/wp-content/uploads/2021/10/AQAR-2019-20.pdf
4. Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://mccclt.ac.in/wp-content/uploads/2021/01/Calender-2020-21.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	77	2004	16/09/2004	15/09/2009
Cycle 2	A	3.21	2012	10/03/2012	09/03/2017
Cycle 3	A	3.30	2017	30/10/2017	29/10/2022

6. Date of Establishment of IQAC

01/10/2004

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Santhosh S, Department of Zoology	Research project	DST-SERB	2019, 3 Years	5494760
Institutional Grant	RUSA Grant	RUSA	2018	20000000
8. Whether composition of IQAC as per latest NAAC guidelines		Yes		
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 		View File		
9. No. of IQAC meetings held during the year		5		
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 		Yes		
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 		No File Uploaded		
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?		No		
<ul style="list-style-type: none"> If yes, mention the amount 				
11. Significant contributions made by IQAC during the current year (maximum five bullets)				
Instituted "Best performing Department" award.				
Instituted "Minor Research Project" with support from management.				
Notification, scrutiny and declaration of the Young Faculty Award for a deserving faculty member of the college.				
Started career-oriented programmes as per the NSQF guidelines.				
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year				

Plan of Action	Achievements/Outcomes
<p>Maintaining the academic environment during Covid-19 lockdown</p>	<p>IQAC was instrumental in scheduling online and offline classes with a limited number of students as the covid-19 related restrictions were relaxed by the government. The video conferencing facility was upgraded, webinars, online workshops and online certificate courses were organized by different departments of the college.</p>
<p>Restructuring of internal examination</p>	<p>The internal examination was conducted in online mode, in a flexible schedule so that students can attend the exam from home in a convenient manner.</p>
<p>Proposing new UG and PG programmes</p>	<p>The college applied for two new programmes, UG programme in Botany and an interdisciplinary PG programme in Econometrics and Statistics. After detailed review the state government sectioned PG programme in Econometrics and Statistics.</p>
<p>Empowering teachers in ICT enabled teaching</p>	<p>IQAC organized an online training program on Moodle LMS for teachers. IQAC has a technical unit which assists the teachers in any ICT related issues. The IQAC has initiated process for implementing a Moodle based LMS for the college.</p>
<p>13. Whether the AQAR was placed before statutory body?</p>	<p>Yes</p>
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
College Council	22/02/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	31/03/2022

15. Multidisciplinary / interdisciplinary

Malabar Christian College promotes interdisciplinary and multidisciplinary approaches in the teaching-learning process. Some of the main initiatives are listed.

- A student enrolled in UG programme can study any four courses of their choice (Environment Studies, Disaster Management, Human rights, Intellectual Property Rights, Consumer Protection, Gender studies and Gerontology). The students are provided with the opportunity to learn the course through SWAYAM/MOOC.
- Every UG student has to attend a compulsory 12 days social service initiative in order to complete their programme. The students who are actively involved in Student Union Activities, Sports & Cultural are partly relaxed from attending the social service initiative.
- Interdepartmental faculty exchange between mathematics, physics, chemistry and economics for enriching student skills in LaTeX.
- Multidepartmental support to the PG and UG students during their project/fieldwork.
- The students can select one open course apart from the core-course related electives during their program, by which they can study any open course offered in their area of interest.

16. Academic bank of credits (ABC):

Malabar Christian College follows the syllabus and curriculum of the University of Calicut. Currently, the University or the state government has not made any policy decision related to ABC. Hence we are not registered in ABC.

17. Skill development:

- Four new programmes, BVoc in Organic Farming, Advanced Diploma

in computerised Accounting and Taxation, Diploma in Food Processing and Preservation and Diploma in Vocational Writing for Corporate and New Media were started as per the National Skills Qualifications Framework.

- The activities of clubs like Science Forum and ED club are oriented towards skilling the students and connecting the student skill with society.
- An online certificate programme in German language was conducted by the department of German.
- Department of Political Science conducted a Foundation course on 'Human Values and Professional Ethics'.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The Department of Malayalam initiated an online lecture series cum discussion forum for JRF aspirants in Malayalam. The same lectures were made available online through the Malayalam language literary club "Malayalamandalam" youtube channel maintained by the department. The Malayalamandalam is also instrumental in organizing expert lectures in the Malayalam language and folklore through their youtube channel. The Department of Hindi organised two national webinars entitled 'Premchand ka Katha Sahitya and 'Rajbhasha'. A documentary was released as a tribute to the great writer Munshi Premchand. The students attending UG and PG programmes are allowed to write the examination in Malayalam or English at their convenience. The faculty members always make sure to deliver the contents of their classes in bilingual mode so that slow learners can be benefitted.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The programme objectives and course objectives are clearly mentioned in the syllabus. The programme objective and the higher education/job opportunities related to each programme are explained to students during the induction programme. The contents of a course, the course objective and the evaluation pattern are discussed while the course coordinator of a particular course introduces the same to students. The slow learners are provided with additional support via online/offline classes, mandatory peer-learning sessions, etc. Advanced learners are given opportunities to attend expert lectures and fieldwork. The faculty members are encouraged to participate in faculty development programmes and workshops related to outcome-based education.

20.Distance education/online education:

The college has subscribed to the google suite for education. The online-teaching learning activity, webinars and expert lectures are routed through the google platform. The department of German conducted an online certificate course in the German language. Passionate learners with diverse academic backgrounds were enrolled for this programme of 60-hour duration. The add-on courses offered by different departments are conducted in a blended mode. The college is enrolled as a local chapter of SWAYAM and NPTEL to facilitate student engagement in these MOOC platforms.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	524
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File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	2052
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File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	469
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File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	652
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File Description	Documents
Data Template	View File

3.Academic	
3.1	97
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	59
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	48
Total number of Classrooms and Seminar halls	
4.2	81.63206
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	96
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The institution has a comprehensive mechanism in place for curriculum delivery and documentation. The process starts at the beginning of each academic year. The college prepares its proposed academic calendar to lay out the schedule of classes, exams, and other important events for the academic year. Every year an orientation program is organized for the newly admitted students. This program is designed to inform students about the mechanism for curriculum delivery, the university's undergraduate and postgraduate programme regulations, the evaluation pattern of a programme, the</p>	

scope of clubs and associations in the college, extracurricular and cocurricular activities, etc.

Each course offered in the institution has a designated course coordinator responsible for monitoring the distribution of the syllabus and the course outcomes, evaluating the course's progress, preparing question papers for internal examination, and publishing the mark list. Teachers plan the curriculum delivery and activities in the teacher's diary. Progress of planned activity is also documented in the diary. Department council meetings are held periodically to review the completion of the syllabus. Student mentoring sessions are held in all departments. The mentoring session minutes are documented in a student's mentoring register. The slow learners are given additional support through remedial classes. Review meetings are held in March every year to evaluate the progress and failures in the academic year, and an action plan is prepared to rectify any drawbacks. This process ensures that the institution continuously improves and that students receive a high-quality education.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	http://mccclt.ac.in/wp-content/uploads/2021/01/Calender-2020-21.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The internal examination dates are planned at the start of an academic year and the same is published in the college calender. The internal examination is conducted according to the UG and PG regulations of the university of Calicut. 20% of the total marks of a course are awarded through continuous internal evaluation. The course coordinator is responsible for consolidating the internal marks for a course. The evaluation items include classroom participation, seminar/viva, assignments, and an internal examination. The internal examination is conducted by the CIE cell once every semester. The evaluation is generally conducted in the external examination format so that the student can get acquainted with the external examination. Any student grievance related to the internal evaluation can be addressed to the course coordinator, convener of the CIE cell, and the Principal. The internal examination was conducted online during the pandemic with multiple-

choice self-evaluating sheets. The students were allowed to attend the examination on a flexible schedule due to the possible data divide among the students. The internal marks for practical courses include punctuality, lab involvement, and practical record.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	http://mccclt.ac.in/wp-content/uploads/2021/01/Calender-2020-21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

25

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

110

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The revised curriculum integrates socially relevant issues by introducing new audit courses related to Environment Studies, Disaster Management, Human rights, Intellectual Property Rights, consumer protection, Gender studies, and Gerontology. The course structure and evaluation pattern are made flexible for these courses. The students can learn these courses through online

platforms. A passing grade is required in the objective-type examination, which does not contribute to the CGPA of the programme. Open courses on environmental pollution, physical activity, health and wellness, ethics, and gender sensitization are also offered at the institution. Apart from these, the certificate programmes are designed to enhance the student's awareness of the Indian constitution, human values, professional ethics, etc.

The activities and campaigns of NSS, NCC, red ribbon club, indo-anglian theater, quiz club, women's cell, and science forum are curated to enhance social responsibility and student awareness about social and environmental issues and to transform a student into a socially responsible individual.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

21

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

666

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

798

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

561

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution adopts a holistic approach to the teaching-learning process by adopting student-centric practices with the motto "Education Without Discrimination". The newly admitted students are familiarized with the academic environment and support facilities during the induction programme. The class teacher conducts an aptitude test for newly joined students and the students are categorized as slow learners and advanced learners based on their performance in the aptitude test, the marks scored in the qualifying examination and the first-semester internal examination. Every student is interviewed periodically by his/he mentor. The students are encouraged to attend the seminars and talks organized by different clubs and departments of the college. Special programmes are organized for slow and advanced learners.

Slow learners are given additional support through remedial coaching. Counselling is provided to needy students by the student counselling and support group of the college. The slow learners are also provided with additional support materials related to the area of their study.

Advanced learners are encouraged to apply for summer fellowships and other internships by professional bodies. The students are given

ample opportunities to attend invited talks by experts in their respective fields. The top performers are given the special appreciation in the form of institutional fellowships and gold medals, special citations, etc. with the support of alumni, former staff members, philanthropists and management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2026	97

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Malabar Christian College adheres to student-centric practices in the teaching-learning process. Students are provided with the opportunity to visit industries and academic/research institutes with national importance, interact with eminent industrialists and academicians of the nations, carry out in-house project work and attend summer projects at various research laboratories in India. Expert lectures, quizzes, fests, exhibitions, debate competitions, intercollegiate and interdepartmental presentation competitions, etc. are organized in the college by different departments, clubs and associations. These activities are planned and executed by students and the faculty advisor.

Experiential Learning:

- Field visits, industrial visits and visit to academic institutions of national importance.
- Project work, workshops by ED clubs, Science forum and Management fest.

Participative Learning

- Learning in groups (Peer-Learning)
- Seminars, assignments, debates and group discussions

Problem-Solving Methodologies

- Diploma courses in line with NSQF framework.
- Add-on courses for enhancing soft skills, IT skills, Language skills and Entrepreneurship.
- Community-oriented activities through NSS, NCC and compulsory social service activities.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The pandemic situation has forced teachers to adapt to the new normal situation in teaching-learning activities where ICT-enabled teaching and remote teaching methodologies are inevitable. An online workshop related to remote teaching methodologies was organized by the college just before the beginning of this academic year. A technical committee was constituted to assess the ICT needs and to help the teachers to transform into online educators. Teachers were encouraged to participate in the online FDP related to ICT-enabled teaching.

- The internet facility was updated with FTTH connectivity with 50 Mbps to all the departments.
- The subscription to Google Suite for Education was upgraded for effective learning management.
- YouTube channels were started after considering the data divide among students. This enabled the teachers to organize their classes in asynchronous mode and the students can attend recorded video lectures at their convenience.
- Online self-evaluating forms were used for the internal examination.
- Assignment submission and seminar presentation were conducted online through Google Meet.
- A videoconferencing facility was installed at the audio-visual

hall so that anonline expert lecture can be screened to the audience. The real-time online interaction of the participants with the expert is also made possible.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

97

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

97

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

31

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

794

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The continuous internal evaluation is planned and monitored by the CIE cell of the college. The UG and PG regulation, the conduct of the course and external and internal evaluation pattern is explained to the students during the orientation programme conducted after the admission of a new batch of students. The internal evaluation contributes to 20% of the total marks and includes components such as internal examination, classroom participation, seminar/viva and assignment. The centralized internal examination is scheduled and conducted by the CIE cell. The course coordinator consolidates the internal marks of a particular course, displays them on the notice board and uploads the same to the university portal after making sure that all the grievances related to the internal marks are addressed. The department head and the principal are the first and second appellate authorities for grievances related to the conduct and evaluation of a course. The internal marks are also presented before the parents during the class PTA meeting held at the end of the

semester. The CIE cell ensures proper and timely consolidation of internal marks for all the courses.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college has a three-tier mechanism to address student grievances related to continuous internal evaluation. The course coordinator of a particular course is the first point of contact for all course-related grievances including those related to the continuous internal evaluation. The course coordinator will take a decision on a grievance submitted by a student within a day. If necessary, the coordinator will forward the grievance to the head of the department or the principal after obtaining consent from the head of the department. The student is immediately informed about the decision or the action taken on the grievance registered. The first appellate authority related to internal evaluation related grievance redressal is the head of the department and the second appellate authority is the principal. Students can approach the first or second appellate authority within two days of the first response from the course coordinator if they need to escalate their internal evaluation related grievance.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

- The programme outcome and the course outcome of all courses are listed in the syllabus.
- The programme outcome is explained to the students during the orientation program organized by every department for their students.

- The course coordinator explains the course outcome of a particular course to the students before starting the course.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://mccclt.ac.in/b-sc-chemistry/ https://mccclt.ac.in/m-sc-chemistry/
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of course outcomes is evaluated by direct assessment comprised of external examination and internal examination. External examination contributes 80% to the direct assessment and 20% contribution comes from the internal assessment. The internal assessment components like classroom participation and seminars allow teachers to assess the extent to which student has attained course outcome. This enables the tutor to adopt student-specific approaches to enhance the learning process. The attainment of programme outcomes and the programme-specific outcomes is quantified through the CGPA of a student. The student satisfaction survey also allows the institution to assess the attainment of programme outcomes and programme-specific outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

481

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://mccclt.ac.in/wp-content/uploads/2023/02/Student-Satisfaction-Survey-2020-21.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

5514760

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

14

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://serbonline.in/SERB/HomePage, https://kscste.kerala.gov.in/,

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

College has a developed a laboratory for taxonomy of parasitic wasps used for the biocontrol of crop pests. The identification tools and techniques developed in the college has been utilized by the government and non governmental agencies of the country to identify the wasps of their importance.

Due to Covid 19 pandemic and related lockdown during the period 2020-21 much of the planned programmes related to innovative ecosystem were not able to geteffectively carried out.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

36

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0.22

File Description	Documents
URL to the research page on HEI website	https://mccclt.ac.in/research/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

25

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

3

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The staff and students of the college has always been ready to exercise their social committment to the society around the campus. This year collegeidentified a poor and homeless student and decided to fund the building of a house for the incumbent and the total expenditure was met fromthe generous donations from the staff and students of the college. The National ServiceScheme (NSS) has always been in the forefront of extension activities of the college. In the context of the pandemic and associated lockdown , NSS carried out most of the meetings online andactivites by few students with proper medicalnorms and guidelinesregaring covid.19. The two units of NCC cadets also took part in the extension activites and extended their help and service not only to students of the college but also the needy people outside in the society around. Apart from these, college carried out a project called 'Happy Hill' with support from the Civil District Administration. Under this project, the students and staff visited Old Age home on a periodic interval for giving support through interaction, soft skill develpment activites, smalll craft works were taught and students helped in reviving their confidence back and developing life affermation to all the inmates. Donations of various sorts were given to the inmates in accordance to the need of the time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

25

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

400

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

4

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

11

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has forty-eight spacious, well-lit, and ventilated classrooms. All classrooms have adequate furniture to ensure the comfortable seating of the students. Most of the classrooms are equipped with ICT facilities. There are eleven laboratories, including a language lab. The laboratories have the necessary workbench and instrumental facilities to engage the practical courses. The history department manages the archive facility, where documents are preserved with utmost care. There are three research laboratories in the college. An auditorium with a seating capacity of 500 is available for conducting expert lectures of general interest. An air-conditioned audio-visual hall with a seating capacity of seventy is also open for students. Seminars, conferences, and expert sessions are organized in the audio-visual hall. The computer lab has 38 computers, internet and printing facility is available for the students. The library is fully automated using the KOHA software. The laboratories and libraries have emergency exits and fire extinguishers. Every building has a ramp for easy access to physically challenged students. Every department has a spacious staff room where the students can consult their teachers. Water filters, dust bins, generators, a stationery store, an adequate number of washrooms, incinerators, a counseling room, and disabled-friendly toilets are available at the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has an open-air stage and an auditorium with a seating capacity of 500 to host the student's extracurricular activities and cultural events. The air-conditioned audio-visual hall is also available for the students to organize lectures, debate competitions, quizzes, screening of movies, etc. The auditorium is also used for yoga practice, organizing sessions related to international yoga celebrations, indoor games, etc. The college has a 1.5-acre playground comprising a basketball court, a volleyball court, a tennis court, two indoor facilities, and a gymnasium. The indoor cricket practice area has two well-maintained practice pitches. The indoor badminton facility is well-lit, with world-class wooden flooring to minimize injuries. The types of equipment available at the gymnasium include tread mill, smith machine, high lat pull down, lag curl extension machine, seated calf machine, abdominal crunch weight loading machine, bench press with stand, free bench, weightlifting set, hack machine with leg press, abdominal crunch board, peck deck butterfly double grip, spin bike, kettlebells, lat rope nylon, dumbbells, barbells, push up bars, free weight disc and audio/video facilities. The students perform vibrant cultural programs on all festival occasions, such as Onam, Christmas, Fine Arts Day, College Day, and so forth, under the guidance of teachers and the college union.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

21

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://mccclt.ac.in/wp-content/uploads/2023/02/Class-Rooms-with-ICT-Facilities.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

81.63 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the ILMS software : KOHA 16

Nature of automation (fully or partially) : Fully Automated

Version : 16.04 (20.05.02.000)

Year of Automation :2017

Year of Updation : 2018

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

.58843

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

56

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution places a strong emphasis on providing up-to-date and reliable IT facilities to its students, faculty and staff, with a specific focus on Wi-Fi connectivity. The institution has enabled Wi-Fi for all buildings on campus, ensuring seamless connectivity for all members of the community. This allows them to access the internet and other digital resources from any location within the campus.

To ensure the optimal functioning of its IT facilities, the institution has set up an Electrical Maintenance Unit (EMU) to maintain the computers, printers and Wi-Fi. The EMU regularly checks and updates the hardware and software components of these devices, ensuring they are working smoothly at all times. Additionally, the EMU provides support to users encountering technical issues or problems while using the Wi-Fi or other IT facilities.

This emphasis on IT facilities helps create a supportive environment for learning and innovation, enabling students, faculty and staff to achieve their academic and professional goals more effectively. By regularly updating and maintaining its IT infrastructure, the institution is committed to providing high-quality and reliable IT facilities to its community. This helps promote academic success and the growth of its students, faculty and staff.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

113

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

16.3840

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has implemented procedures and policies to maintain and utilize its physical, academic, and support facilities. The purchase procedure for infrastructure and equipment is systematic, beginning with a proposal submission, followed by evaluation by the college office, and ending with approval from management and entry into a stock register. The laboratory equipment is maintained by technicians from the owner enterprises, and the microscopes used for

experiments are cleaned and maintained annually by the concerned departments with record kept by lab technicians and supervision from HODs.

The library has a list of required books approved by the Principal, with a suggestion box for user feedback. Proper account of visitors is maintained and "no dues" from the library is mandatory for students before exams. The library committee resolves issues such as book returns and old title weeding. The sports facilities, such as indoor cricket pitch and basketball court, are maintained with the guidance of coaches. The computer laboratory is funded by UGC and AMC is done regularly for maintenance. The building committee takes care of classroom maintenance and repair, with a complaint register available for students and faculty to register any problems which are resolved within a set time frame. The Electrical Maintenance Unit (EMU) also has a workshop for electrical and computer repair, with technicians and electricians ensuring the maintenance of classrooms and related infrastructure.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://mccclt.ac.in/wp-content/uploads/2020/01/policy-document.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1000

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

67

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
676	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
676	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	

55

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

244

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

23

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

24

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The students' union, the college-level clubs and different associations facilitate the students' representation and engagement in the various administrative, co-curricular and extracurricular activities. The students' union is an elected body comprising 18 students and department representatives from different departments. The college union chairman and secretary are ex officio members of the grievance committee related to general academic matters and student discipline. The department representative is a member of the department-level grievance committee. The student union is instrumental in organizing cultural and sports activities, debate competitions, expert lectures related to gender sensitization, socio-political issues, etc. The student volunteers of different clubs also organize socially relevant programs in and out of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

26

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

ALUMNI MALABAR CHRISTIAN COLLEGE CALICUT (AMCCC) is formed to reunite and to maintain friendship and co-operation among the alumni, through group meetings and discussions. AMCCC is very supportive through its academic and financial assistances to the college over the years. The association functions both at the institutional and the departmental levels. There are meetings held regularly every year at both these levels. The primary Alumni Associations functions in Kozhikode works under the Presidentship of Mr. Sishan Unneerikutty and Secretaryship of Adv. Sreekanth S. Due to Covid-19 pandemic both institutional and department level gatherings were conducted through online mode. The main highlight of this year's activity was the M.Sc Chemistry Alumni meet of the 20 batches of students. M.Sc Alumni of 20 batches starting from 2001 to 2020 attended the meet. The retired teachers and almost 85% of the alumni from different parts of the country and few from outside the country had made the online alumni meeting a great success and a memorable one. The programme was conducted on 03/01/21. Prof. P.P.Krishnan memorial Gold medal and various scholarships to meritorious students were awarded on 06.03.21 followed by Prof. P P Krishnan Memorial Endowment Lecture. Two lecture series were conducted by Zoology alumni on 20.07.21 and 05.02.22.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:Malabar Christian College has remained an institution par excellence in academic and non-academic activities producing an output of students excelling in various disciplines and walks of life. As a heritage institution with a history of hundred and ten years of acclaim, we envision an academic platform of international standards with facilities accessible to students from all strata of society, the institution's motto being "education without discrimination".

Mission:The institution is privileged owing to its rich heritage of being the first institution of higher education in Malabar in the first decade of the 1900s, and begun by German missionaries in the pre-independence time itself with the mission of providing education to all irrespective of class, caste, gender and any other categorization, its mission keeps abreast of the need of the time. The institution situates itself on the mission of making high-quality education accessible to excelling students who find it beyond their reach for various reasons. It seeks to create an output of students with the technological prowess and social commitment, while focusing on employability and life skills to equip students to face the challenges of a changing world.

The institution also takes upon itself the mission of reaching out to society by engaging the students with various NGOs and organizations, providing service to society and helping the students

mould themselves into strong, caring, humane, responsible and dutiful citizens.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The governing body is the apex body of the college which takes care of the overall requirements of the institution, like infrastructure development and maintenance, the appointment of the staff, fulfilling the requirements and updating of teaching-learning facilities etc. The staff council takes decisions related to all the day-to-day academic and non-academic matters of the college.

The Staff Council nominates faculty members to various committees and subcommittees. These committees function steadily to improve the curricular and co-curricular ethos of the institution. The academic and non-academic grievances related to student matters, the grievances from staff- members, special requests from students, staff and parents, etc. are discussed by the staff council.

There are various clubs and organizations spearheaded by teachers for developing the creative potential of the students. The cultural officers are in charge of the cultural activities that help students to give expression to their talents and achieve greater heights.

A sense of social consciousness and commitment is inculcated in the students under the guidance of enthusiastic and motivating teachers who lead them through NSS, NCC, Entrepreneurship Development Club, Film Club and Women's Cell. The physical education department is at full liberty to choose and train the students to score high and bring accolades to the institution as well as to themselves.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has developed a strategic plan for systematic growth, incorporating input from all stakeholders including management, governing body, staff, and students. The governing body advises the college, and the college recognizes the contributions of faculty members through the Best Faculty Award. The college funds research projects after inviting proposals from teaching staff. The plan prioritizes growth in three areas: infrastructure, academic development, and human resource development. The college upgrades the library, equips and maintains the laboratories, and trains staff to keep their knowledge up-to-date. The college also focuses on research and academic development, such as enhancing research activities, offering new courses, and promoting ICT-enabled teaching and career development opportunities for students. The college recently added a PG course in Econometrics and a B.Voc course in Organic Farming. The college strives to create a high-quality learning environment for students and staff.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The CSI Malabar Diocese manages the institution. The Bishop of the Diocese is the chairman of the college. The Governing body comprising 11 members, headed by the manager, is the policy-making body. The governing body makes and implements strategic policies regarding the supervision and administration of the college. The management is approachable for both the staff and the students to present their requirements related to the smooth functioning of the college. The management, Principal and staff work together in fine tune to devise and implement policies for the development of the college. The teaching faculty's appointments and promotions are made per the norms of the UGC and the affiliating university, namely Calicut University. The service rules and procedures of the Govt. Kerala is binding on the institution too. The non-teaching staff's

appointment is made per the norms of the Govt. of Kerala. The management also provides additional staff support (both teaching and non-teaching staff) for the smooth functioning of the college.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://mccclt.ac.in/mcc-organogram/
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

All permanent staff members of the college are members of the Malabar Christian College Co-operative society. The society runs Group deposit schemes and grants loans to the employees to take care of their financial needs. The society supplies stationaries to the staff members on request. The purchase of electronic goods are made available at reasonable prices in collaboration with the established vendors of the city. The staff members and students are free to approach the qualified Counsellor appointed for their consultation. Apart from this common platform of teaching and non-teaching staff members, there are independent recreation clubs for teaching and non-teaching staff members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

26

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Every teacher submits the details of their academic, research, professional development activities, extension activities, and other student support activities annually. The HoD of different departments and the conveners of various clubs also submit the annual report to the principal. The college annual report is compiled from the self-appraisal and the reports from HoD and club coordinators. The self-appraisal from a faculty helps the faculty to prepare proposals for placement/promotion under PBAS. Every teacher's promotion/placement proposal under PBAS is scrutinized by a panel of senior teachers constituted by IQAC. This panel is also instrumental in guiding/ advising a teacher in career advancement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit

objections within a maximum of 200 words

The institution has an effective mechanism of annual internal auditing, which is done regularly by a team of internal auditors from among the teaching staff appointed by the management. The team carries out a comprehensive auditing of all establishment and financial documents with utmost diligence and accuracy and as per the financial laws and regulations. The auditing of the Self-finance stream is also done concurrently. The annual audits are conducted at the end of the financial year, closely scrutinizing and verifying the accounts documents.

The mechanics of external auditing is as follows:

1. Chartered Accountants do the mandatory and statutory auditing.
2. The Office of the Account's General of the State of Kerala carries out regular annual audits regarding the utilization of the various grants and aids received from the Central and the State governments and other agencies like the UGC, RUSA, etc.
3. The Directorate of Collegiate education audits the accounts of the E- grants, various scholarships, SC/ST grants to students received through the college portal, receipt of fees, caution deposits, etc.

Whatever objections are raised in the audit report are rectified immediately and sent for the auditor's approval.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

111.46111

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The financial policy of Malabar Christian College, Calicut, is structured following the guidelines set by the government of Kerala, the University Grants Commission (UGC), and the University of Calicut. The funds received from the management and those generated by organizations such as the Parent-Teacher Association are managed and allocated according to the master plan set by the college's finance committee and governing body. The finance committee monitors the utilization of grants received from government agencies and autonomous bodies to ensure the proper and efficient use of funds.

The funds received by the college are mainly used for various purposes, including upgrading the infrastructure, purchasing and maintaining instruments and equipment, compensating ad hoc faculties and temporary support staff, procuring consumable and non-consumable goods, providing scholarships to needy students, assisting students who represent the college in sports, extracurricular, and academic activities with travel expenses, and acquiring books, among others.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) of the institution plays a crucial role in monitoring and evaluating the quality of education provided by the college. The institution's commitment to providing high-quality education is reflected in its ongoing efforts to review

and improve its teaching-learning processes, structures, and operational methodology. This is achieved by conducting periodic evaluations of students' learning outcomes, which help identify areas for improvement and assess the effectiveness of current strategies.

The IQAC is responsible for overseeing the review process and recording any incremental improvements made in various activities within the institution. This includes monitoring the student feedback and engaging in discussions with teachers to gather insights into the strengths and weaknesses of the current teaching-learning process.

The IQAC also plays an important role in ensuring that the college's policies and procedures align with its vision and mission to provide quality education to its students. Through its efforts, the IQAC contributes to the institution's ongoing improvement and helps maintain its commitment to academic excellence.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution's Internal Quality Assurance Cell (IQAC) plays a crucial role in ensuring the quality of education and academic performance. It regularly assesses the institution's teaching and learning process, the structures and methodologies used for operations, and the attainment of students' learning outcomes. The IQAC assists in the documentation of the activities organised at the college. IQAC monitors the register for mentoring, teaching, research and extension activities. IQAC, through its technical committee, assists teachers in adopting online and newly emerged ICT tools. IQAC plans activities at the department level to upskill the students through audit courses and NSQF programmes. The IQAC is instrumental in enhancing the work culture of the institution by carrying out the academic audit and assisting the authorities in selecting faculty awards and reviewing inhouse research projects.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://mccclt.ac.in/wp-content/uploads/2023/02/College-Report-2020-21.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Under the initiative of the different clubs and departments, a number of gender equity & sensitization programmes have been carried out to facilitate women on campus.

- During International Women's Day 2021, the Women's Development Cell in association with different clubs conducted many programmes
- A Webinar on "Women in Leadership towards an Equal World" by Dr. Suneetha T V (Associate Professor, School of Cultural Heritage Studies, Malayalam University, Tirur), on 08/03/2021.

- A Poster Making Competition on the Theme: "Towards a more Equitable world", on 09/03/2021.
- An Exhibition on "Women Scientists" was jointly organised by Women Development Cell & Science Forum on 10/03/2021.
- A Film Show "Bulbbul" was jointly organised by the Department of Mass Communication & Journalism & Women Development Cell on 12/03/2021.
- A Photography Exhibition "Women in Society" was jointly organised by the Department of Mass Communication & Journalism & Women Development Cell on 12/03/2021.
- A Webinar on " The Trajectory of Naturalising Gender in Malayalam Cinema" by Dr. Priya K Nair (Assistant Professor, St. Teresa's College, Ernakulam) was jointly organised by the Department of English & Film Club on 09/03/2021.
- Regular counselling sessions are conducted for all the classes with the support of a Trained Counsellor. Special attention is also provided to needy students.
- A separate Girls room is available for the students with all the facilities

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://mccclt.ac.in/wp-content/uploads/2023/01/7.1.1.-Gender-Equity.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system

Hazardous chemicals and radioactive waste management

- Burning of dry leaves is completely banned on the campus and is used as compost in the vegetable garden.
- Food waste from the canteen and those collected from the students are deposited in the Biogas plant placed near the canteen.
- Disposal plates and glasses are entirely banned on the campus, and instead, steel utensils purchased with the support of PTA are being used for all functions.
- Flex banners are banned and replaced with cloth banners.
- Single-use plastic carry bags are completely banned on the campus and instead, cloth carry bags with college emblem stitched by the ED club volunteers is supplied at a nominal rate to the students and staff.
- Separate bins are arranged in different areas on the campus to collect plastic waste, and the segregated plastic is routinely sent for recycling.
- Chemical waste management was a real problem on the campus, which was drastically solved by shifting the chemical analysis from macroscale experiments to microscale experiments.
- The E-waste is managed by the Electronic Maintenance Unit (EMU) of the college to refurbish defective computers and printers. The hardware parts are given to the Professional Diploma laboratory working under the management.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>B. Any 3 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our college was established in 1909 by the Basel Evangelical missionaries with the main aim to open the doors of education to all sections of people including women, lower caste, and less privileged ones with the motto "Education without discrimination". Even after 110 years, the college still sticks to this motto when admitting

students, and teaching and non-teaching staff.

The different clubs and the departments of the college, organized several activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff. To develop emotional and religious feelings among the students and the faculty, commemorative days are celebrated on campus to generate a sense of oneness and social harmony.

The college has also taken the initiative to celebrate cultural and regional festivals. Motivational lectures of eminent persons are arranged for the students for their personality development and to make them responsible citizens following the national values of social and communal harmony and national integration.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The following programmes were organised for the Sensitisation of Students & Employees to the Constitutional Obligation.

- Human Rights day 2020 celebration - National webinar on " International Human Rights and Covid 19 Scenario" by Dr. Bhawna Sharma (Assistant Professor in Political Science, Himachal Pradesh University, Shimla) was jointly organised by the Department of Political Science in association with the Political Science Collective Kerala on 10th December 2020.
- Foundation course on " Human values & Professional Ethics" - The Department of Political Science conducted a certificate course on "Human values & Professional Ethics" for Undergraduate students, from 25th January 2021 to 5th February 2021.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://mccclt.ac.in/wp-content/uploads/2023/01/7.1.9-Sensitization-of-students-and-employees-to-the-constitutional-obligations-new.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The different clubs, especially the NSS, and NCC and the different departments have made efforts to celebrate/organise national and international commemorative days, events and festivals during the year. The following events were celebrated through various programmes during 2020-21. (The details can be accessed through the web link - click here)

- World Environment Day 2020 celebrations
- Anti-Terrorism Day

- Anti Drug Day 2020
- World Nature Conservation Day 2020 celebrations
- International Youth Day 2020
- World Ozone day 2020 celebrations
- NSS Day 2020 celebrations
- Gandhi Jayanthi celebrations
- Swachhata Pakhwada 2020
- International Women's Day 2021 celebration

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice - 1

Title of the Practice: Green Protocol Initiatives in MCC.

Objectives: Transformation of the college campus to a Green and Clean campus through sustainable practices.

Best Practice - 2

Title of the Practice: Gender Equity

Objectives: To empower both the women and transgender students in the campus

File Description	Documents
Best practices in the Institutional website	http://mccclt.ac.in/wp-content/uploads/2023/01/Best-Practice-2020-21.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college was established in 1909 by the Basel Evangelical missionaries from Basel, Switzerland and is one of the oldest educational institutions. The main of the German missionaries was to open the doors of education to all sections of people including women, lower caste, and less privileged ones with the motto "Education without discrimination". Even after 110 years, the college still sticks to this motto when admitting students, and teaching and non-teaching staff. Though it is a college situated in the heart of the city and has only 3.5 acres of land, we have given great importance to biodiversity. About 75 cents of land is converted to the vegetable garden and follow many green practices which have helped to change it into a "clean, green and plastic waste free campus".

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- Assist teachers in adapting to the rapidly evolving online teaching-learning pedagogy.
- Set up a full-fledged learning management system for catering to the needs of the college's online and blended teaching-learning activities.