



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		MALABAR CHRISTIAN COLLEGE
Name of the head of the Institution		Dr Godwin Samraj D P
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04952768219
Mobile no.		9447639741
Registered Email		admin@mccclt.ac.in
Alternate Email		principal@mccclt.ac.in
Address		Malabar Christian College Kozhikode
City/Town		Kozhikode
State/UT		Kerala
Pincode		673001
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr Sreejith M Nair
Phone no/Alternate Phone no.	04952765679
Mobile no.	9447004914
Registered Email	iqac@mccclt.ac.in
Alternate Email	sreejith@mccclt.ac.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://mccclt.ac.in/wp-content/uploads/2019/11/AQAR-2017-18.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://mccclt.ac.in/wp-content/uploads/2019/12/College-Diary-2019-20.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B+	77	2004	16-Sep-2004	15-Sep-2009
2	A	3.21	2010	10-Mar-2010	09-Mar-2017
3	A	3.30	2017	30-Oct-2017	29-Oct-2022

6. Date of Establishment of IQAC

01-Oct-2004

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Meeting of IQAC with head	27-Sep-2018	14

of departments to organize seminar/workshop on Quality assurance	2	
Seminar on Quality assurance in higher education- An international perspective	16-Oct-2018 1	76
Preparation and uploading of college data for NIRF	14-Nov-2018 3	11
One day orientation programme on mentoring	01-Dec-2018 1	65
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr M E Premanand	MRP	UGC	2015 1095	647000
Dr Santhosh S	MRP	DST	2018 1095	5494760
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
Organized training and capacity building programmes for faculty members and nonteaching staff	
Coordinated academic and administrative audit in the various Departments	

IQAC has been instrumental in starting merit award ceremony for the final year UG and PG programmes

Conducted energy audit and organise various awareness programmes to reduce carbon foot print

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Quality improvement in infrastructure	Constructed additional floor in the south block. Two class rooms upgraded to smart class rooms. Old furniture in four class rooms were replaced with modern furniture. 150 additional seats were arranged for examination purpose.
Strengthen the grievance redressal system	Provided better accessibility by starting online portal for students grievance redressal
Attendance of students through TCS mobile application	Better functioning of attendance system
Preparation of students satisfactory survey report	SSS report has been prepared by IQAC
Computer training programmes for non-teaching staff of the college	Better functioning of the college office
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Staff Council	13-Dec-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

31-Jan-2019

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

At the beginning of each academic session, college prepares its proposed academic calendar. Orientation programme is organized every year for newly admitted students to inform them about the mechanism for curriculum delivery and implementation. Course coordinators were allotted to each course and they monitor the distribution of syllabus, evaluate the progress of course, prepare question paper for internal examination and publish the mark list. Based on the teaching assignments allotted in the syllabus distribution, teachers prepare their Teachers Diary for curriculum planning and delivery. The class representatives of every departments prepare "Students Diary", which is used to review curriculum delivery. Department council meetings review periodically the completion of the syllabus. Tutorial classes were held in all departments for which separate attendance registers are maintained. All departments conduct screening test to identify slow learners and arrange remedial classes and send the report to IQAC. Review meetings were held at the month of March every year to evaluate the achievements and failure of past year. Action plan were prepared to rectify the drawbacks.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Tally and GST		16/07/2018	60	Employability	Computerised accounting skill
Water Quality Analysis		20/08/2018	12	Entrepreneurship	Analitical skill

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course

Number of Students

34

0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Additional Skill Acquisition Programme	02/07/2018	25
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Finance	56
MSc	Water quality(Chemistry)	3
MA	Socio-Cultural Field(History)	2
MA	Local history(Malayalam)	2
BA	Local history(Malayalam)	7
BA	English Language Teaching	3
BSc	Soap manufacturing(Chemistry)	45
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>Malabar Christian College collects feedback from students, parents and alumni, who are the three different important stakeholders' of the institution. Student's feedback related to teaching, course and curriculum is collected yearly, towards the end of an academic year. Every student of the institution provides their feedback in online mode, through specialized software. The parent's feedback about the curricular aspects, cocurricular activities, infrastructural facilities and parentteacher relation is obtained yearly during the annual general body meeting of the parentteacher association. Since we encourage the enrolment of students from all sections of the society, the parent community consists of people from a diverse background. As we value the feedback from every parent, we collect the feedback manually and consolidate with the help of the Department of Statistics. The feedback from alumni is collected through online mode. Alumni members who are actively involving in the collegelated activities and about two hundred other selected members (twenty members from a batch, last ten batches) are invited to complete the feedback form. The alumni members give feedback about the overall growth of the college,</p>

the reputation of the college in public domain, transparency of fund utilization, etc. This feedback is also collected once in a year. All feedbacks are converted to score on a fourpoint scale and analyzed in detail by the Department of Statistics, Malabar Christian College, with the help of external experts. The GPA of each attribute, the CGPA of particular feedback and the detailed statistical analysis is submitted to IQAC. The IQAC, after a detailed discussion in its steering committee, proposes the action plan for the next academic year. The college council takes the final decision on the recommendation from IQAC. The council's decision is implemented by IQAC through the criterion coordinators and the department coordinators.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	History	60	547	60
BA	Economics	60	566	60
BA	Malayalam	40	383	40
BA	Functional English	40	388	40
BSc	Mathematics	48	480	48
BSc	Physicas	48	448	48
BSc	Chemistry	48	461	48
BSc	Zoology	36	395	36
BCom	Finance	36	384	36
BCom	Computer application	36	328	36

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1604	351	40	19	40

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
99	35	5	15	5	2

[View File of ICT Tools and resources](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Malabar Christian College has an effective and efficient two-tier student mentoring system. The class tutor is the primary authority for the mentoring of the concerned students and is the custodian of the mentoring register. For every batch of newly admitted students, an aptitude test is conducted and the students are classified based on their learning ability. The tutor regularly conducts the mentoring sessions for an individual student. During a session, the tutor gives necessary suggestions to the student and takes feedback about the curricular, co-curricular and extra-curricular aspects in the college. Depending on the need and aptitude of a particular student, the tutor directs him to a college level club or student support programme. A second stage of mentoring process is coordinated by the college level clubs/support programmes. These are the specialized forums which act as a platform for the student to interact and learn various aspects of his interest through interaction with their peers and experts from other organizations. The co-ordinators of various college level clubs/ support programmes like Women's cell, Quiz Club, Mathematics Club, Science Forum, NSS, ED Club, Youth Clinic, Film Club, Malayalamandalam, Scholar Support Programme (SSP), Walk With A Scholar programme (WWS), Additional Skill Acquisition Programme, etc. makes sure that a student gets excellent exposure in the area of interest. A group of five students, who are enrolled in SSP and WWS are assigned to a faculty member of the college, who serves as their internal mentor. The internal mentor of WWS and SSP keeps track on the student progress in the college and supports their career by providing guidance on higher education and/or job opportunities. External mentoring sessions on learning skills, social skills, IT skills, etc. are also coordinated through SSP and WWS. These two processes works in tandem thereby making sure that the students get excellent exposure not only in academics but in all areas of their interest. The frequency of mentoring session, for a particular student is based on the assessment of the tutor or as per the request from the student.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1955	99	1 : 20

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
56	52	4	4	27

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr Lambert Kishore	Associate Professor	Paragon Valsan Memmorial Award
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	History	6th Semester	23/03/2018	10/05/2018
BA	Economics	6th Semester	23/03/2018	10/05/2018
BA	Malayalam	6th Semester	23/03/2018	10/05/2018

BA	Functional English	6th Semester	23/03/2018	10/05/2018
BSc	Mathematics	6th Semester	30/03/2018	10/05/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The continuous evaluation system is monitored by an institutional level committee. The conduct of internal exams, consolidation of internal marks and result evaluation after each exam are monitored by this committee. The institution conducts two centralized internal exams in each semester. The institution is also using online self evaluating platform for the conduct of objective type exams and surprise quizzes. The results of internal and external examinations are analyzed at the department level and are presented during the parent's meeting which is conducted once in each semester. The department also initiates necessary steps to improve the results by providing remedial classes to the needy students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared before every academic year and is distributed to students on the first working day of the academic year. A soft copy of the same is made available in the institution website also. The institution takes necessary steps to stick to the calendar. The calendar for 2018-19 academic year can be accessed via <http://mccclt.ac.in/wp-content/uploads/2019/12/Diary-2018-19.pdf>

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://mccclt.ac.in/b-sc-chemistry/> <https://mccclt.ac.in/m-sc-chemistry/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BAHIS	BA	History	49	15	30.61
BAECO	BA	Economics	55	30	54.54
BAMAL	BA	Malayalam	38	26	68.42
BAFNE	BA	Functional English	39	26	66.67
BSMAT	BSc	Mathematics	45	27	60
BSPHY	BSc	Physics	48	30	62.5
BSCHE	BSc	Chemistry	47	36	76.6
BSZOO	BSc	Zoology	31	20	64.52
BCOFN	BCom	Commerce(Finance)	39	21	53.85
BCOCA	BCom	Commerce(CA)	38	24	63.16

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://mccclt.ac.in/wp-content/uploads/2019/12/SS-survey-2018-19-combined.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	DST	5497760	4350000
Major Projects	1095	UGC	647000	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Seminar on IPR for Research Scholars and Faculty	Chemistry	28/02/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	1	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Chemistry	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Zoology	4	1
International	Chemistry	1	1.76

National	Malayalam	3	0
National	Political Science	1	0
National	History	1	0
International	Mathematics	2	1.74
International	Hindi	1	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Zoology	1
Malayalam	6
Mathematics	1
English	4
Chemistry	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
From Scrap to Functional Materials: Exploring Green and Sustainable Chemistry Approach in the Undergraduate Laboratory	Govindraj K	Journal of Chemical Education	2019	0	Malabar Christian College	3
Species-specific association between the selected Fig trees (Ficus exasperata and Ficus racemosa) and wasp species in South Wayanad forest	S Santhosh	In. Frontiers in Biological Research	2018	0	Malabar Christian College	0

division.						
Genetic structure and molecular phylogeny analysis of <i>Henosepilachna septima</i> (Coleoptera: Coccinellidae), an alarming pest of Cucurbitaceae family	S Santhosh	In. Frontiers in Biological Research	2018	0	Malabar Christian College	0
A taxonomic revision of <i>Sierola Cameron</i> (Hymenoptera: Bethyridae) from Oriental region	S Santhosh	In. Insect Diversity and Taxonomy	2018	0	Malabar Christian College	0
A preliminary report on acarine fauna inhabiting in different mushrooms from Western Ghats, Calicut, Kerala.	Sachin P James	Utt. Pra J.Zool	2018	0	Malabar Christian College	0
BIBILEKADH AKALILE AK HYANAREETH IKAL	Robart V S	Kavanakaumudi	2018	0	Malabar Christian College	0
Tribal issues, colonial interventions and changes: A critical study	Godwin Samraj D P	Journal of Emerging Technologies and Innovative Research	2018	0	Malabar Christian College	0
Globalisation and Higher Education:	Rajeswari P V	ISDA Journal	2018	0	Malabar Christian College	0

Opportunities and Challenges before India						
Pravas jeevan ki jwalth kahani	Anna Salley E M	Taipora Sahithya Sangam	2018	0	Malabar Christian College	0
Bible Asay angalude pracharanathil Nava madhyamangulede Panku	Robart	Malayala Vimarsam	2018	0	Malabar Christian College	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
From Scrap to Functional Materials: Exploring Green and Sustainable Chemistry Approach in the Undergraduate Laboratory	Govindraj K	Journal of Chemical Education	2019	5	3	Malabar Christian College
Species-specific association between the selected Fig trees (Ficus exasperata and Ficus racemosa) and wasp species in South Wayanad forest division.	Santhosh S	In. Frontiers in Biological Research	2018	4	0	Malabar Christian College
A taxonomic revision	Santhosh S	In. Insect Diversity and	2018	4	0	Malabar Christian College

of Sierola Cameron (Hymenoptera: Bethyridae) from Oriental region.		Taxonomy				
Genetic structure and molecular phylogeny analysis of Henosepilachna septima (Coleoptera: Coccinellidae), an alarming pest of Cucurbitaceae family	Santhosh S	In. Frontiers in Biological Research	2018	4	0	Malabar Christian College
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	21	8	3
Presented papers	8	0	2	0
Resource persons	0	2	2	7
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
ELT education in school for language enrichment	Department of English	2	8
Flood Relief Operations	NSS	2	100
Canoli Canal Cleaning operations	NSS	2	50
Cleaning and setting of organic farming - DD Office Calicut	NSS	2	50

Blood Donation Camp -Cooperative Hospital, Calicut	NSS	2	100
Cleaning in tribal area - Puthupadi Panchayath	NSS	2	100
Organic fensing in Poonoor River- Puthupadi Panchayath	NSS	2	100
Construction of thadayana in chembanmoozhi river - Puthupadi Panchayath	NSS	2	100
Free Eye testing camp AT Puthupadi panchayath	NSS	2	100
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Canoli Canal Cleaning Drive	Recognition	Corporation of Calicut	50
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Know your Rights	ITC	Josh Talks	2	130
Science popularisation	Science Forum	Save Energy	4	54
World Environment Day	Science Forum	Distribution of tree splings	5	75
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Helping the neighbouring school	Students	PTA	60
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the	Name of the	Duration From	Duration To	Participant
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	linkage	partnering institution/ industry /research lab with contact details			
PG Project	PG Project	NIT Calicut	02/04/2018	31/05/2018	1
Students as teachers	Project work	Bilathikulam school and MCC School	01/01/2019	15/02/2019	8
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Core Valleys Herbal Technologies Pvt. Ltd	30/03/2018	Faculty/Research Scholars exchange	16
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
10	7.39

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Classrooms with Wi-Fi OR LAN	Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Existing
Seminar Halls	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation

KOHA	Fully	16.04	2017
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4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	43610	6722294	793	211769	44403
Reference Books	1533	722658	12	9490	1545	732148
CD & Video	141	8600	0	0	141	8600
Weeding (hard & soft)	853	48592	35	3215	888	51807
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Premanand M E	Communication skills in English	Good Barber	09/02/2018
Premanand M E	1 BA Functional English	Good Barber	09/02/2018
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	40	3	3	1	3	14	32	10	8
Added	4	0	0	0	4	2	2	30	0
Total	44	3	3	1	7	16	34	40	8

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

40 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Language Laboratory	www.englishskillsone.com

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities

8	5.28	20	15.85
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4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Purchase Procedure: The College ensure the availability of latest equipment and up-to-date infrastructure in the institution. There is a systematic procedure for the purchase as well as maintenance of these infrastructural facilities including all sorts of equipment. First the proposal is submitted and then its evaluation is done by the college office. After the approval of the management the required item is purchased and entered in the stock register. At the end of financial year stock verification is also done by the college office. The same process is done for repair, writing off or repurchase every year. Laboratory- • The calibration, repairing and maintenance of sophisticated lab equipment are done by the technicians of related owner enterprises. • The microscopes used for biological and geological experiments are annually cleaned and maintained by the concerned departments and record of maintenance is maintained by lab technicians and supervised by HOD of the concerned departments. Library- The requirement and list of books is taken from the concerned departments and Head of departments are involved in the process. The finalized list of required books is duly approved and signed by the Principal. • The Library has special facility for visually challenged students by setting up two special computers for them. • Suggestion box is installed inside the reading room to take users feedback. Their continuous feedback helps a lot in introducing new ideas regarding library enrichment. • To ensure return of books, 'no dues' from the library is mandatory for students before appearing in exam. • The proper account of visitors (students and staff) on daily basis is maintained. • Other issues such as weeding out of old titles, schedule of issue/ return of books etc are chalked out / resolved by the library committee. Sports: Regarding the maintenance of indoor Badminton/ indoor Cricket Pitch/ Basket Ball court / Ball Tennis Court/ on the college sports in charge consult coaches. In their guidance accommodates are arranged. During the session 2019-20 college won third prize in cricket University Inter zone championship. College students also won prizes in Wrestling, Boxing, Football, Cricket, weightlifting in Univ. level sports. Computers- Centralized computer laboratory established by UGC funds and more funds are used to maintain computers in the college. Computer maintenance through AMC is done regularly and non-repairable systems are disposed off. Classrooms-The College has a building committee for maintenance and upkeep of infrastructure. At the departmental level, head of departments submit their requirements to the Principal regarding classroom furniture and other. The Management of the college uses the allocated development fund and utilized it for maintenance and minor repair of furniture and other electrical equipment. • A complaint register is maintained in office in which students as well as faculty can register their problems which are resolved within a set time frame. • Electrical maintenance unit (EMU) has its own workshop where electrical and computer repair is done without any charges. There are technicians, electrician deputed by management who ensure the maintenance of classrooms and related infrastructure.

<http://mccclt.ac.in/wp-content/uploads/2020/01/policy-document.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Institutional Scholarship	51	69950

Financial Support from Other Sources			
a) National	Post-metric Central Sector Scholarship	102	678000
b) International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial coaching	21/05/2018	510	College management
Personal counselling	02/07/2018	75	College management
Internal Mentoring	03/09/2018	100	Directorate of Collegiate Education, Kerala
External Mentoring	08/10/2018	60	Directorate of Collegiate Education, Kerala
Soft skills development	08/10/2018	60	Directorate of Collegiate Education, Kerala
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	U.G.C./CSIR Net/JRF Coaching	110	0	0	0
2018	Career counselling	250	48	0	12
2018	Excel-entrance coaching for central universities admissions	8	0	3	3
2018	PSC coaching	40	0	0	4
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
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1

1

2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
1. MRF Ltd, 2. Reliance Trends, 3. The Employability Centre, 4. Royal Enfield, 5. Popular Hyundai	1183	84	1. Swean Technologies, 2. South Indian Bank, 3. Prism Johnson Ltd, 4. MRF Ltd	21	5
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	20	BSc	Mathematics	Colleges under Universities of Calicut, MG, Kerala and Kannur	MSc
2018	30	BSc	Zoology	Colleges under Universities of Calicut, MG, Kerala and Kannur	MSc
2018	32	BSc	Chemistry	Colleges under Universities of Calicut, MG, Kerala and Kannur	MSc
2018	11	BSc	Physics	Colleges under Universities of Calicut, MG, Kerala and Kannur	MSc
2018	20	BA	English	Colleges under Universities of Calicut, MG, Kerala	MA, MSW

				and Kannur	
2018	17	BA	Economics	Colleges under Universities of Calicut, MG, Kerala and Kannur	MA,MSW and MBA
2018	37	BCom	Commerce	Colleges under Universities of Calicut, MG, Kerala and Kannur	MCom, MBA and MSW
2018	22	BA	History	Colleges under Universities of Calicut, MG, Kerala and Kannur	MA and LLB
2018	36	BA	Malayalam	Colleges under Universities of Calicut, MG, Kerala and Kannur	MA
2018	18	BBA	Managemant	Colleges under Universities of Calicut, MG, Kerala and Kannur	MBA and LLB
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	2
NET	7
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Shuttle Badminton tournament	State level Inter-collegiate for teachers	40
Fine Arts Festival	Inter class	350
Sports Carnival	Inter class	170
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Gold medal	National	1	0	41125	Muhamed Sahal
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Malabar Christian College, Kozhikode has participation of the students in several academic and administrative bodies. They play an active role in the development of the College. The Students Council functions under the guidance of the Principal and a Staff Advisor. The Students' Council is democratically elected. The Students Council Chairman for the year was Mr. Karthik of III B.A. Economics. The students also elect two representatives to the University Students Council. The College ensures the participation of the women students in the Students' council. Out of a total of 8 members 4 were females. Most of the cultural and sports activities in the Malabar Christian College are organised by the Students Council under the leadership of the Fine Arts Secretary and the General Captain. The Council organised the inter-class sports competitions and the inter-class cultural competitions. The Council ensures the participation of the College students in the B-Zone and Inter-Zone cultural and sports competitions. The College won 3rd position in the B-Zone Cultural Fest organised by the Calicut University during 2018-19. Another important area where the students participate actively is in the redressal of grievances. The students have representation in the College level and department level grievance and ant-ragging forums of the College.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Malabar Christian College, Kozhikode has participation of alumni at various levels. The primary Alumni Associations functions in Kozhikode, with a strength of approximately 500 registered members and an elected Executive Council, working under the President ship of Mr. Sishan Unneerikutty and Secretaryship of Adv. Sreekanth S. Nair. The College has its alumni associations in the United Arab Emirates and in Qatar with a membership of approximately 200 members. The College also hosts department level alumni in the various departments. The Alumni Associations contributes to the over-all development of the institution and the students by way support to the infrastructural development of the College and through several scholarships and voluntary programs like mentoring students in their areas of expertise. They also play a significant role in contributing scholarships to deserving students. Alumni get in touch with students and share their expertise and best practices in a given field. One of the major contributions of the Alumni Associations of the College is the revamping of the audio system of the Rev. Mueller auditorium of the College. The Alumni has also assisted in the development of three smart rooms in the College during the academic year 2018-19. The Alumni has distributed Rs. 60,000 worth of scholarships to the deserving students at various levels.

5.4.2 – No. of enrolled Alumni:

850

5.4.3 – Alumni contribution during the year (in Rupees) :

400000

5.4.4 – Meetings/activities organized by Alumni Association :

Two General Body Meetings, six executive Committee meeting, 3 family get together, Annual Alumni meet

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The College provides operational autonomy to the various departments and committees and the College administration works towards a decentralized functioning system. The academic and the administrative section are decentralized under different heads. The Principal and the Management communicates with different heads and other personnel through meetings and discussions and evaluations to improve the quality of its educational system. The day to day administration of the college is done by the Principal. Authority is delegated in a horizontal manner by the Principal to the HODs and other representatives. All departments have relative autonomy in administering their academic activities in accordance with the University norms. The HOD of different departments convenes monthly staff meetings and reports the activities of their respective departments to the Principal. The principal convenes monthly meetings of the HODs to discuss quality-related matters. It is also a tradition in the college that the Principal meets the members of all the teaching and Non-teaching staff together at least thrice a year. The various committees in consultation with the Principal make their own decisions regarding various co-curricular, extra-curricular and extension activities. Official activities are under the purview of the office superintendent.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	University norms are followed in curriculum. However the faculty members contribute in the syllabus restructuring process by participating in workshops. The expert faculty of the college have made valid and innovative contributions in the development of the curriculum as part of the Board of Studies too. Materials developed by the faculty of the college is being widely used in the enhancement of curriculum based skills. An exemplary instance is the use of Nuts and Bolts, developed by the department of English, being used in many colleges to enhance English skills.
Teaching and Learning	More classes are converted to smart classrooms. E-teaching methods are used. E-resources are made available to the students both inside and outside the classrooms. Within the classroom it

is used in the process of teaching and outside the classroom students are provided with e-contents to enhance knowledge. E-contents are developed by various departments. E-tools like Google classroom, Podcast etc., are used for curricular development of students.

Examination and Evaluation

Regular class tests and internal examinations are conducted. Internal exams are: one exam is compulsorily analytical and one exam is conducted online according to the discretion of the faculty. Internal marks are uploaded in the college website within a stipulated time.

Research and Development

Young Faculty Award is instituted to encourage and promote the activities of the faculty to contribute to improve the academic and research activities of the faculty both as teachers and researchers. Consultancy is encouraged among the faculty. Subsequently consultancy service has been rendered by the departments of English, Physics and Zoology. Research fellowship is instituted to the best researchers of the institution. Continuous awareness is provided to the researchers about research funding opportunities from without their research centre in the college.

Library, ICT and Physical Infrastructure / Instrumentation

The requirement and list of books is taken from the concerned departments and HoDs are involved in the process. The finalized list of required books is duly approved and signed by the Principal. Every year in the beginning of session, students are motivated to register themselves in library to use INFLIBNET. Suggestion box is installed inside the reading room to take users feedback. Their continuous feedback helps a lot in introducing new ideas regarding library enrichment. To ensure return of books, 'no dues' from the library is mandatory for students before appearing in exam. Other issues such as weeding out of old titles, schedule of issue/ return of books etc are chalked out / resolved by the library committee. Centralized computer laboratory established by UGC funds and more funds are used to maintain computers in the college. Computer maintenance through AMC is done regularly and non-repairable systems

are disposed off. The College has a building committee for maintenance and upkeep of infrastructure. At the departmental level, HOD's submit their requirements to the Principal regarding classroom furniture and other. The Management of the college uses the allocated development fund and utilized it for maintenance and minor repair of furniture and other electrical equipments. Students are sensitized regarding cleanliness and motivated for energy conservation by careful use of electricity in classrooms. MCC electrical and maintenance unit (EMU) has its own workshop where electrical and computer repair is done without any charges. There are technicians, electrician deputed by management who ensure the maintenance of classrooms and related infrastructure.

Human Resource Management

The institution mobilises outside manpower resources like Kudumbasree projects to employ cleaning staff. They are in charge of keeping the campus spick and span. Management also employs manual labourers to develop the organic vegetable garden, the consumers of the same being the college staff itself. Security personnel are mostly employed by the management through recruitment from outside agencies and directly by the management too. An Electrical Maintenance Unit is functioning (staff employed by the management) to cater to the electrical and electronic services required in the campus. A well-equipped Computer centre is also functioning with the assistance of the college management. Ad-hoc staff working as lab assistants are mostly absorbed from the alumni itself.

Industry Interaction / Collaboration

The college has entered in to collaborative arrangements with institutions/ industry and has signed MoU. These collaborative programmes have benefited the college in starting new skill based courses.

Admission of Students

College is a nodal centre for University admissions. There is a nodal officer and a team of staff to assist in the admission work. Admission work is done online without leaving space for any discrepancies or controversies. An online college portal is maintained to collect and maintain personal data of all the students at the time of

admission itself. Admission to Management quota is done purely on the basis of merit too. Community quota admission is also done as per the merit list provided by university.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	Feedback from various stakeholders are collected online and analysed using statistical tools. Library automation has been completed using KOHA software
Administration	The admission process is done online. The practice of collecting and reserving a data bank regarding the personal details of individual students within the college portal is notable. Notices and circulars are uploaded in the college website and communicated to different departments through e-mail from the office of the Principal
Finance and Accounts	E-tender is notified as per the government guidelines for purchase of items. Payment for the work orders is done through PFMS according to government guidelines
Student Admission and Support	Admission procedure of the university as well as of the college is done online. Hourly class attendance is also taken online with the help of TCS App using smart phones.
Examination	Allotment of roll numbers and classrooms for internal exams are done electronically. After valuation marks are uploaded by the departments into the college website. Aptitude tests are conducted online. Online question bank was made available to students.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development	Title of the administrative training	From date	To Date	Number of participants (Teaching)	Number of participants (non-teaching)
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	programme organised for teaching staff	programme organised for non-teaching staff			staff)	staff)
2018	Quality Assurance in Higher Education - An international perspective		06/10/2018	06/10/2018	76	0
2018	One day Orientation programme for faculty	Mthrubhasha - Bharan abhasha	01/11/2018	01/12/2018	65	18

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme organised by the UGC - HRDC, University of Calicut	1	19/06/2018	16/07/2018	29
Refresher Course organised by the UGC - HRDC, University of Calicut	1	19/07/2018	08/08/2018	21
UGC Sponsored Refresher Course in Basic Sciences. UGC HRDC, Kannur University.	1	08/11/2018	28/11/2018	21
Science Academies Refresher Course organized by VFSTR, Guntur, AP. Sponsored by National Academy of Sciences	1	27/11/2018	11/12/2018	15
Refresher Course "Malayala	2	16/01/2019	05/02/2019	21

Kerala Padanam", UGC HRDC Calicut University				
Flair Induction Programme	1	04/02/2019	15/02/2019	12
Short term course on Professional Development by TLC MHRD, Calicut University	1	22/03/2019	26/03/2019	5
Physics of Semiconductors and devices" SWAYAM ARPIT Course offered by IISc Bangalore	1	01/11/2018	28/02/2019	120
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
4	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Group Deposit scheme and loan facility through MCC Co-operative Society	Group Deposit scheme and loan facility through MCC Co-operative Society	Insurance scheme is instituted for the students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal and external financial audits are conducted regularly. A team of internal auditors, including the teaching and non-teaching staff with expertise, conducts financial audits regularly. Discrepancies if any will be pointed out and rectified then there. Yearly accounts are regularly audited by external chartered accountants and all the accounts are cleared on time without leaving space for any inconsistencies and irregularities.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Old Students Association, McKaden Foundation, Hunt Family	366500	Scholarships, Indo Anglian Theatre
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6.4.3 – Total corpus fund generated

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Team constituted by IQAC with external experts	Yes	IQAC
Administrative	Yes	Team constituted by IQAC with external experts	Yes	Nooranal Associates

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The NCC and NSS receives financial support from the PTA. A sum of Rs. 10,000/- is given to every department to meet the needs of the departments including the organizing of expert lectures. Sports and arts is encouraged by giving awards to outstanding performers. Insurance for students is instituted by the PTA. Guest lecturers are also maintained by the PTA.

6.5.3 – Development programmes for support staff (at least three)

Computer training programme Inter personal relationship skill development programme Awareness programme on GST.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Systematized online teacher evaluation and feedback process. Constructed hostel for women. Enhanced the number of scholarship with the help of alumni, staff and management.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Orientation programme on CAS for assistant professors	12/06/2018	13/06/2018	18/06/2018	32
2018	Training programme on use of web resources	13/09/2018	15/09/2018	15/09/2018	54

2018	Capacity building programme week for non-teaching staff	13/09/2018	17/09/2018	21/09/2018	17
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Sthree Arthavam Pouravakasam'' - "Menstruation and Human rights of Women" - An open forum.	19/12/2018	19/12/2018	230	30

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<ul style="list-style-type: none"> • About 30 of the total power requirement of the college is met by the solar panel installed in the campus. • Solar street lights are placed in different parts of the campus. • Under the initiative of Science Forum, students make LED bulbs and tubes. Step by step the CFL bulbs and Fluorescent tubes are being replaced. This has helped to reduce the power consumption. • Distilled water usage in chemistry labs is met by the rainwater harvested in tanks instead of using Electrical distillation plant.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Ramp/Rails	Yes	0
Braille Software/facilities	Yes	2
Rest Rooms	Yes	12
Scribes for examination	Yes	10

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	0	21/12/201	7	Adhijeeva	Construct	120

			8		nam	ion of Check dam and organic fencing along the river side to increase the water level in the nearby wells	
2018	1	0	28/12/2018	10	Conolly Canal cleaning project	Removed plastic waste and water plants from the canal for smooth flow of water	42
2018	0	1	17/08/2018	2	Flood relief	Collected food and clothes from teachers and students and handed it over to the District administr ation and helped to distribut e in the camps	24
2018	0	1	19/08/2018	1	Flood relief	Awareness class regarding the cleaning steps to be taken after going back home from Flood relief camp.	12

2018	0	1	19/08/2018	2	Flood relief	Helped to clean about 50 houses and Super chlorination of wells	70
2018	0	1	22/08/2018	1	Flood relief	Helped to clean the camp	27
2018	0	1	01/09/2018	7	Post flood activity	Collected about 1000 note books from students and distributed to affected children	25

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Malabar Christian College Calender-2018-19	01/06/2018	The college calendar, which was distributed to all the teaching staff, non-teaching staff and students at the beginning of each academic year, contains the code of conduct for the various stakeholders particularly the students. The rules of the college for students are given as separate headings, like general conduct to be followed, rules regarding attendance and leave of absence, library rules, fee concessions and various government scholarships. An orientation programme regarding the code of conduct was arranged to all the First year students along with their parents on the first day itself.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
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Orientation class with special emphasis to values and ethics for 1st year UG and PG students were conducted separately by all the departments.	01/08/2018	15/08/2018	700
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. College has implemented a "Green protocol" which includes many green practices that has helped to make the campus eco-friendly. • Disposal plates and glasses are completely banned in the campus, and instead steel utensils purchased with the support of PTA are being used for all functions. • Flex banners are banned and replaced with cloth banners. 2. As part of the World Environmental Day 2018 celebration (with the support of KSCSTE), various programmes were organised to Beat plastic pollution. • An oath was taken in the campus to protect our mother earth. • An awareness campaign was conducted by the green protocol team to reduce the use of one time usage plastic covers not to use plastic tiffin boxes and water bottles, change the ball point pen to ink pens or change refills. 3. Construction of rain water harvesting pond which can hold about 1.5 lakhs litres of water with the support of Agricultural department and PTA. 4. Burning of dry leaves is completely banned in the campus and it is used as compost in the vegetable garden. 5. Food waste from the canteen and those collected from the students are deposited in the Biogas plant placed near the canteen and is used for cooking in the canteen. 6. An organic vegetable garden in nearly 75 cents of land is set up in the campus with the support of the Agricultural department. 7. Laboratory experiments in chemistry laboratories have been converted to micro or semi micro levels, which has helped to reduce the pollution due to chemicals.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice - 1 Title of the Practice : Innovative techniques in English language teaching. Objectives of the practice: The methodology of the programme combines the academic study of language and communication with practical training in English language teaching (ELT), thus to prepare the students for a wide range of career opportunities from education to research in language acquisition, publishing, media and digital industry. The Context In the present global scenario, English is commonly used as a medium for the communication of information and news. Eighty percent of computer data are processed and stored in English. English is a major language of international business, diplomacy, and science and the professions. English is an official language of many international organizations, including the United Nations and many professional organizations. Graduates, who may be eminently competent in their own specialist areas, are having problems finding suitable employment because of their lack of English. The state of English in our country has yet not been reached at a satisfactory level. Thus, it is imperative to introduce some innovative methods to enhance the level of English of the General students. The Practice Department of English always strives to be in the forefront of innovations in the field of English language teaching. Some innovative methodologies developed by our faculty, Dr.M.E.Premanand. a) Gamification in Classrooms: Innovative method of learning using games. Textbook portions are made into questions and then cast as gaming questions. The answer choices come

as output on students' mobiles. A fun way to learn. b) Nuts and Bolts of English: Innovative, tear-off practice sheets for degree students. 30 teachers, research scholars and students worked on this project using collaborative tools and cloud technology. There is also a phonemic transcription chart on the front and back inner covers to understand and learn correct pronunciation. This book is useful for IELTS, TOEFL, PSC. etc. 12 colleges in Calicut University are using this book for SSP and WWS classes. Answers and phonemic transcription are given in the link <http://www.ewsrl.com/answer-key.html> c) Podcasts and Quick Mems : Audio clippings of text books and slides for answers.

<http://www.ewsrl.com/lend-an-ear.html>. Quick Mems is an innovative resource using cloud technology. It is in effect crowd-sourced answers to lessons prescribed for University of Calicut. The answers are checked by an expert panel of senior teachers and uploaded onto a responsive website. Anytime, anyplace learning coupled with easy accessibility helps it to be beneficial to rural learners. This is the first time in Kerala and possibly India that such an educational resource has been freely hosted. E-learning website www.funenglishmcc.com A website specifically targeted to the needs of the students. It is an e-learning website. It has links to podcasts, quick mems and blogs. d) Infographics <http://www.premclt.com/blog/windows-windows-versions> <https://magic.piktochart.com/output/15153589-history-of-communication> The mixed use of information coupled with graphics gave way to infographics. The students of BA Functional English were impressed with this new type of learning.

Infographics became such a powerful medium of communication at Malabar Christian College that British Council selected Dr. Premanand's novel and innovative method of teaching from over 400 teachers using new technologies in the classroom. He is the only teacher from Kerala to be featured in their new publication released in February 2017. Use of digital technology in the classrooms has always been a boon for the students. Dr. Premanand M E was selected for the Best Techno-faculty Award instituted by the ICT Academy of Tamil Nadu. Evidence of Success Use of IT in classrooms has proved to be beneficial as years advanced. Dr. Premanand pioneered the use of e-books way back in 2012. Studies in Advertisement (IV Sem, Open Course, BA Functional English) did not have a proper text. It was the CDs developed by the English Department which paved the way to greater accessibility of information. By 2014, a number of textbooks (Informatics, Media Studies I , Media Studies II) prescribed for study in BA Functional English (student population - over 1000 students in University of Calicut) had access to free PDF version of the textbooks. www.funenglishmcc.com A dedicated website for students was hosted by the Department in 2014. A number of blogs have been created by students. By 2015, Dr. Premanand experimented with Infographics. 2016 saw the introduction of Quick Mems, slide based answers that were readily available on the mobile platform <http://www.premclt.com/quick-mems.html> Last year alone,

www.funenglishmcc.com registered over 60,000 views with over twenty thousand of them being unique visitors. Problems encountered and resources required: Until 2015, broadband connectivity was a major problem. Availability of desktops and laptops in the ratio 1:1 also could not be achieved. With the onslaught of mobile devices and faster internet connectivity, almost all students have access to mobile handsets in their homes. This allows for successful implementation of Learning Management System. Best Practice - 2 Title of the Practice: Empowering young women through women's cell Objectives of the practice: Women Empowerment refers to the creation of an environment for women where they can make decisions of their own for their personal benefits as well as for the society. The topic on "Women Empowerment" is a burning issue all over the world. "Women empowerment" and "women equality with men" is a universal issue. Women cell of the college aims at organizing and transforming young women into a vibrant collective by focusing on their strengths and skills sets and enabling them to realize their true potential. The main objective of the women cell is to make the youth aware of the issues involved in their society and to equip them with

adequate management skills to handle day-to-day affairs. Through Women cell, the institute has initiated various programs like gender awareness trainings, pre-marital counseling, open forum, cultural programs, manuscript publishing, and training in IT/Soft skill, creative workshop, street plays and community intervention programs. The context: The effort to provide equal status for women in the Indian society began with the formation of our Constitution. It has been clearly written in the preamble of the Indian Constitution that there would be no disparity and discrimination on the basis of sex or gender of a person living in India. The Fundamental Rights, Duties and the Directive Principles which are described in our Constitution also repeat the above mentioned feelings and vision. The Indian Constitution not only satisfies by giving equal rights to the women but also empowers the states by giving them the right to provide some special rights to the women for their empowerment. Literally half of the seven billion people on the planet are female. If 50 of global population suffers daily discrimination, increased risk of assault, and all kinds of other delightful problems just by virtue of being female, we can say that empowerment should be a top priority. The socio-economic profile of the girl students of the college clearly shows that majority are from poor socio-cultural backgrounds. Though the girl students forms about 70 of the total students their progression to employment is not so satisfactory. Keeping this in mind a women's cell was established in the college to enhance the self-esteem and self-confidence of women students and enable them to make informed choices in areas like education, employment and health. The Practice: The activities intended for transforming young women are academic, awareness and action oriented. • Gender auditing: a detailed socio-economic statistics of the girl students of the campus. • Certificate course in 'Women and Development': This is a three month part time certificate course conducted by Women's Cell. • Motivation classes: classes handled by experts in this field. • Invited Talks: talks on gender issues and empowerment. • Discussion/Debates : on Women development • Exhibition of students' handicrafts paintings and Food festival : • Awareness Programme: on legal awareness, Human rights, Sexual harassment. • Workshop/Seminars: on Gender Sensitization. • Cycling: Cycling lessons were given to the female students. • Karate/Yoga: Classes conducted by Sports Council, Kozhikode. • Film Exhibition : Screening of women centric movies • Social commitment: members of Women's Cell frequently visit poor homes and Government Mental Health Centre, Kozhikode upholding their social commitment. Evidence of Success: Through these varied activities the main objective of creating awareness among young women of the issues involved in their society and also to equip them with adequate management skills to handle day-to-day affairs can be easily done. It is very inspirational to note the gradual change of attitude among girl students after the exposure to various programme. Problems encountered and resources required The main problems encountered during the implementation of this best practice are: ? Practical difficult in sensitizing the students to various dimensions of gender discrimination and to engage them in activities that would empower them to work towards a gender just society. ? Students are not getting sufficient time due to tight curriculum schedule. ? Non availability of enough funds for implementing various programme.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://mccclt.ac.in/wp-content/uploads/2020/01/Best-practices.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our college was established in 1909 by the Basel Evangelical missionaries from

Basel, Switzerland and is one of the oldest educational institutions. The main of the German missionaries were to open the doors of education to all sections of people including women, lower caste, and less privileged ones with the motto "Education without discrimination". Even after 110 years, the college still stick on to this motto when admitting students, teaching and non-teaching staff. Though it is a college situated in the heart of city and has only 3.5 acres of land, we have given great importance to biodiversity. About 75 cents of land is converted to vegetable garden and follow many green practices which have helped to change it into a "clean, green and plastic waste free campus".

Provide the weblink of the institution

<http://mccclt.ac.in/wp-content/uploads/2020/01/Best-practices.pdf>

8.Future Plans of Actions for Next Academic Year

- Start a value added course of 2 credits for each department.
- Conduct training classes for the teachers regarding SWAYAM, MOOC etc.
- Improve the computer facility of the college
- Increase the number of smart class rooms.
- Conduct soft skill development programmes.
- Increase the number of scholarships given to needy students.
- Start spoken English classes and computer training to all the first year students.
- Start JRF -NET coaching classes for each department with the support of PTA.
- Provide professional development programme for teaching and supporting staff.