Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**MALABAR CHRISTIAN COLLEGE**
Name of the head of the Institution	**Dr Godwin Samraj D P**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**04952768219**
Mobile no.	**9447639741**
Registered Email	**admin@mccclt.ac.in**
Alternate Email	**principal@mccclt.ac.in**
Address	**Malabar Christian College, Kozhikode, Kerala-673001**
City/Town	**Kozhikode**
State/UT	**Kerala**
Pincode	**673001**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr Sreejith M Nair**
Phone no/Alternate Phone no.	**04952765679**
Mobile no.	**9447004914**
Registered Email	**iqac@mccclt.ac.in**
Alternate Email	**sreejith@mccclt.ac.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://mccclt.ac.in/wp-content/uploads/2020/12/AQAR_2018-19.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://mccclt.ac.in/wp-content/uploads/2019/12/College-Diary-2019-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B+**	**77**	**2004**	**16-Sep-2004**	**15-Sep-2009**
2	**A**	**3.21**	**2012**	**10-Mar-2012**	**09-Mar-2017**
3	**A**	**3.30**	**2017**	**30-Oct-2017**	**29-Oct-2022**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**01-Oct-2004**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Three days FDP on Online teaching and learning	27-May-2020 3	73
Meeting of IQAC with department coordinators to organise programmes on Quality assurance. Decided to institute best performing department award	20-Jan-2020 1	14
Preparation and uploading of college data for NIRF	03-Dec-2019 2	14
Meeting of IQAC with coordinators of departments to prepare action plan for 2019-20 and format for Annual Evaluative Report of departments	18-Jun-2019 1	11
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	RUSA/Renovation	RUSA	2019 365	3500000
Faculty	Research project	DST-SERB	2019 365	450000
Department	Student Project	KSCSTE	2019 180	20000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**6**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

IQAC decided to support the young faculty for carrying out minor research projects with the support of the College management.

In order to inculcate professional competence among the departments, cash award was instituted for the best performing departments during each academic year.

IQAC has been instrumental in selecting teachers for the Young Faculty Award on the bases of the overall performance of the teacher.

IQAC took initiative to conduct Faculty Development Programme on "Introduction to online teaching and learning" in order to overcome problems faced by the teachers and students in the teaching learning process in the pandemic situation (COVID 19).

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Quality improvement in infrastructure	Constructed indoor cricket Nets with flood light facilities, One class room upgraded to smart class room with the help of Alumni, Old furniture in two class rooms were replaced with modern furniture.
Strengthen the mentoring and tutorial system	The mentoring and tutorial system were conducted in a systematic manner, which is evident from the feedback of students
Effective implementation of continuous evaluation system	Course coordinators were selected for each course to evaluate the progress of teaching learning process, preparation of question bank, publication of result and consolidation of internal marks.
[View File](#)	

14. Whether AQAR was placed before statutory body ?	**No**
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**

16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2020**
Date of Submission	**31-Jul-2020**
17. Does the Institution have Management Information System ?	**No**

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Part B

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CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

> At the beginning of each academic session, the college prepares its proposed academic calendar. The orientation programme is organized every year for newly admitted students to inform them about the mechanism for curriculum delivery and implementation. Course coordinators were allotted to each course, and they monitor the distribution of syllabus, evaluate the progress of course, prepare question paper for internal examination and publish the mark list. Based on the syllabus distribution's teaching assignments, teachers prepare their Teachers Diary for curriculum planning and delivery. The class representatives of every department prepare "Students Diary", which is used to review curriculum delivery. Department council meetings review the completion of the syllabus periodically. Tutorial classes were held in all departments for which separate attendance registers are maintained. All departments conduct screening tests to identify slow learners, arrange remedial classes and send the report to IQAC. Review meetings were held in the month of March every year to evaluate the past year's achievements and failure. Action plan were prepared to rectify the drawbacks.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Cheminform atics	**Nil**	**27/09/2019**	**180**	**Drug discovery program**	**Linking Chemistry and information technology**
Practical accounting and Taxation	**Nil**	**18/12/2019**	**90**	**Tax consultant**	**Accounting and Taxation**

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	**Nil**	**Nill**
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	Nil	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	64	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Additional Skill Acquisition Programme	15/07/2019	20
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	English	7
BA	Malayalam	8
MA	Malayalam	3
MA (Journalism)	Journalism	9
MSc	Chemistry	6
BCom	Finance	11
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Malabar Christian College collects feedback from students, teachers, parents, and alumni, who are the institutions four vital stakeholders. Students feedback related to teaching, course and curriculum is collected yearly, towards the end of an academic year. Every student of the institution provides their feedback in online mode, through specialized software. The parents feedback about the curricular aspects, cocurricular activities, infrastructural facilities, and parent-teacher relation is obtained yearly during the parent-teacher associations annual general body meeting. Since we encourage students enrollment from all sections of the society, the parent community consists of

people from a diverse background. As we value every parents feedback, we collect the feedback manually and consolidate with the Department of Statistics help. The feedback from alumni is collected through online mode. Alumni members who are actively involving in the college-related activities and about two hundred other selected members (twenty members from a batch, last ten batches) are invited to complete the feedback form. The alumni members give feedback about the colleges overall growth, the reputation of the college in the public domain, transparency of fund util?zation, etc. This feedback is also collected once a year. All feedbacks detailed are converted to score on a four-point scale and analyzed in detail by the Department of Statistics, Malabar Christian College, with the help of external experts. The GPA of each attribute, the CGPA of particular feedback and the detailed statistical analysis is submitted to IQAC. The IQAC, after a detailed discussion in its steering committee, proposes the action plan for the next academic year. The college council takes the final decision on the recommendation from IQAC. IQAC implements the councils decision through the criterion coordinators and the department coordinators.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Chemistry	48	486	48
BSc	Physics	48	462	48
BSc	Mathematics	48	454	48
BA	History	60	589	60
BA	Economics	60	579	60
BA	Malayalam	40	411	40
BA	Functional English	40	408	40
BSc	Zoology	36	412	36
BCom	Finance	36	408	36
BCom	CA	36	334	36
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1559	287	34	17	43

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using	ICT Tools and resources	Number of ICT enabled	Numberof smart classrooms	E-resources and techniques used

	ICT (LMS, e-Resources)	available	Classrooms		
99	35	56	15	5	5

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[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The student mentoring is coordinated by the respective class teacher. The class teacher conducts mentoring sessions for individual students at regular intervals. The mentoring sessions conducted for a student during the entire programme is recorded in a mentoring register by the class teacher. The progress in curricular, co-curricular and extra-curricular activities is discussed in detail during the sessions. The class teacher makes sure that special attention is given to needy students. Apart from the mentoring sessions at department level, the students enrolled in various academic support programme, clubs and associations are closely monitored by the coordinator of the programme. The class teacher and the coordinator work in tandem, so that the students gets better support and care in their genuine areas of interest.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1846	94	1:20

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
59	50	9	1	26

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr Shinoy Jesinth	Assistant Professor	Best Documentary award in International Eco-conference held in Chennai
2019	Dr M E Premanand	Associate Professor	Award for Excellence in Education from Venus International Foundation TBS Award
2020	Dr M E Premanand	Associate Professor	Agappe award for Excellence in teaching
2019	Dr Ninitte Rolence	Assistant Professor	Y's Mens club, Kannur recognised for excellence in Social work.
2019	Dr. Sachin P. James	Assistant Professor	Best Documentary award in International Eco-

| | | | | conference held in Chennai |

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BAMAL	6	25/03/2019	14/05/2019
BA	BAHIS	6	25/03/2019	14/05/2019
BA	BAECO	6	25/03/2019	14/05/2019
BA	BAFNE	6	25/03/2019	14/05/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college has a special cell (CIE cell) for the planning and monitoring of continuous internal evaluation. The department level coordinator of this cell is in charge of the conduct for viva-voce examination, seminar and assignments of a batch of students as per the academic calendar of the college. The CIE cell conducts one centralized internal examination per semester for every batch of students. The CIE cell ensures proper and timely consolidation of internal marks for all the courses. The UG audit course examinations are conducted using a specially designed online platform where the students can accesses the question bank and attend mock tests before the actual examination.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared before every academic year and is distributed to students on the first working day of the academic year. A soft copy of the same is made available in the institution website also. The institution takes necessary steps to stick to the calendar. The calendar for 2019-20 academic year can be accessed via https://mccclt.ac.in/wp-content/uploads/2019/12/College-Diary-2019-20.pdf

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://mccclt.ac.in/b-sc-chemistry/ https://mccclt.ac.in/m-sc-chemistry/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BSMAT	BSc	Mathematics	47	29	61.70
BAFNE	BA	Functional English	36	28	77.78

BAMAL	BA	Malayalam	38	37	97.37
BAECO	BA	Economics	52	35	67.31
BAHIS	BA	History	50	33	66
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://mccclt.ac.in/wp-content/uploads/2021/01/Student-Satisfactory-Survey-2019-20.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	3	DST SERB	5494760	450000
Students Research Projects (Other than compulsory by the University)	6	KSCSTE	20000	20000
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Power Sector and the Development of the Kerala Economy".	Economics	26/10/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nill	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nill
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International

2	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Chemistry	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Chemistry	3	5.45
International	Zoology	7	0.53
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Zoology	1
English	1
Chemistry	1
History	3
Mathematics	2
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
From Scrap to Functional Materials: Exploring Green and Sustaina- ble Chemistry Approach in the Und ergraduate Laboratory	Govindraj K	Journal of Chemical Education	2019	Nill	Malabar Christian College	3
Species- specific a ssociation between the selected Fig trees (Ficus exasperata and Ficus	S. Santhosh	In. Frontiers in Biological Research	2019	Nill	Malabar Christian College	Nill

Title of the Paper	Name of Author	Title of journal	Year of publication	Number of citations	Institutional affiliation
racemosa) and wasp species in South Wayanad forest division					
Bible As ayangalude pracharanathil Nava madhyamangulede Panku	Robart V S	Malayala Vimarsam	2019	Nill	Malabar Christian College	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
A green approach to corrosion inhibition of mild steel using Garcinia Indica	Prajila M.	Journal of molecular liquids	2020	82	Nill	Malabar Christian College
Multifunctional nanohybrid material from discarded razor blades as cost-effective supercapacitor electrodes and oil-spill cleaners	Govind Raj K	Applied Surface Science	2019	159	3	Malabar Christian College
C 3 N 4/CuO and gC 3 N 4/Co 3 O 4 nanohybrid structures as efficient	Govind Raj K	RSC Advances	2019	113	2	Malabar Christian College

electrode materials in symmetric supercapacitors	

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	25	48	10	15
Presented papers	12	11	Nill	1
Resource persons	1	8	3	5

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
KSOM OUTREACH PROGRAMME Two Day Foundation School in Mathematics for Undergraduates	Kerala School of Mathematics jointly with Department of Mathematics, Government Arts and Science College, Calicut	1	128
Happy Hill Project	Social Justice Department, Kozhikode District	1	200
Lymphedema Treatment Training and family Meeting	District Medical Office, Kozhikode	1	24
KSOM OUTREACH PROGRAMME Two Day Foundation School in Mathematics for Undergraduates	Kerala School of Mathematics jointly with Department of Mathematics, Thunchan Memorial Government College, Tirur	1	107

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
International Eco Conference	Best documentary	Ecological Concerns Department	40

		of CSI		

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Know your Rights	Josh Talks	Ab Samjhauta Nahin – a workshop on Gender sensitivity and legal rights	2	150

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Sharing of research facilities for project work	MoU	CWRDM(Centre for Water Resources Development and Management), Kunnamang alam, Kozhikode	01/06/2020	31/07/2020	2
Sharing of research facilities for project work	MoU	Core- Valleys Herbal Technologies Pvt. Ltd., Mini Industrial Estate, Nall alam-673027	01/06/2020	31/07/2020	2

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
RSM SNDP College, Koyilandy	21/11/2019	Commerce Management	103
RSM SNDP College	21/11/2019	Department of English	77
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
85	82.5

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Laboratories	Existing
Campus Area	Existing
Classrooms with Wi-Fi OR LAN	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Seminar halls with ICT facilities	Newly Added
Classrooms with LCD facilities	Newly Added
Campus Area	Existing
Class rooms	Newly Added
Seminar Halls	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Fully	19.01	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	44403	6934063	264	34615	44667	6968678
Reference Books	1545	732148	3	2880	1548	735028
CD &	141	8600	1	1	142	8601

Video					
Weeding (hard & soft)	888	51807	15	525	903	52332

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Premanand M E	Language and technology	Heyzine	01/06/2019
Dr. Premanand M E	Complementary Literature in English	Good Barber	01/08/2019

<div align="center">View File</div>

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	44	6	3	1	7	16	34	40	8
Added	4	0	0	0	2	0	2	60	0
Total	48	6	3	1	9	16	36	100	8

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

<div align="center">100 MBPS/ GBPS</div>

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
English Language Laboratory	www.englishskillsone.com

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
5	3.33	15	11.69

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

PURCHASE College ensures the availability of latest equipment and up-to-date infrastructure in the institution. There is a systematic procedure for the purchase as well as maintenance of these infrastructural facilities including all sorts of equipment. LABORATORY • The calibration, repairing and maintenance

of sophisticated lab equipment are done by the technicians of related owner enterprises. • The microscopes used for biological and geological experiments are annually cleaned and maintained by the concerned departments and record of maintenance is maintained by lab technicians and supervised by HOD of the concerned departments. LIBRARY The requirement and list of books is taken from the concerned departments and Head of departments are involved in the process.The finalized list of required books is duly approved and signed by the Principal. • The Library has special facility for visually challenged students by setting up two special computers for them. • Suggestion box is installed inside the reading room to take users feedback. Their continuous feedback helps a lot in introducing new ideas regarding library enrichment. • To ensure return of books, 'no dues' from the library is mandatory for students before appearing in exam. • The proper account of visitors (students and staff) on daily basis is maintained. • Other issues such as weeding out of old titles, schedule of issue/ return of books etc are chalked out / resolved by the library committee. Sports: Regarding the maintenance of indoor Badminton/ indoor Cricket Pitch/ Basket Ball court / Ball Tennis Court/ on the college sports in charge consult coaches. In their guidance accommodates are arranged. SPORTS During the session 2019-20 in sports college has won 4 NATIONAL GOLD medals in weightlifting taekwando and in at state level college won 14 GOLD AND 1 SILVER in various events. Apart from that in University level team events students achieved Gold in weight lifting, Bronze in boxing and cricket. COMPUTERS Centralized computer laboratory established by UGC funds and more funds are used to maintain computers in the college. Computer maintenance through AMC is done regularly and non-repairable systems are disposed off. CLASSROOMS, GRIEVENCES AND ELECTRICAL MAINTENANCE UNIT • The College has a building committee for maintenance and upkeep of infrastructure. At the departmental level, head of departments submit their requirements to the Principal regarding classroom furniture and other items. The Management of the college use the allocated development fund and utilized it for maintenance and minor repair of furniture and other electrical equipment. • A complaint register is maintained in office in which students as well as faculty can register their problems which are resolved within a set time frame. • Electrical maintenance unit (EMU) has its own workshop where electrical and computer repair is done without any charges. There are technicians, electrician deputed by management who ensure the maintenance of classrooms and related infrastructure.

http://mccclt.ac.in/wp-content/uploads/2020/01/policy-document.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Merit cum means scholarship	60	102950
Financial Support from Other Sources			
a) National	NSP Scholarship Suvarna Jubilee Higher Education Scholarship Hindi Scholarship Post-metric Central Sector Scholarship C.H. Muhammed Koya State Merit	133	1224000

	Scholarship Prof. Mundassery Scholarship		
b)International	Nill	Nill	Nill
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Internal Mentoring	01/09/2021	100	New Initiatives, Directorate of Collegiate Education
Remedial coaching	01/07/2019	28	Department of English
External mentoring	01/10/2021	60	New Initiatives, Directorate of Collegiate Education
Soft skills development	01/10/2021	60	New Initiatives, Directorate of Collegiate Education
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Career counselling	500	62	15	8
2019	PSC coaching	40	Nill	4	4
2019	entrance coaching for central universities admissions	5	2	5	2
2019	Civil service orientation	4	Nill	1	Nill
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal

3	3	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
MRF Ltd Goan Institute Prism Johnson HCL Technologies Ltd.	83	24	Bobby Books	15	1
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	13	BA	English	Universities and Colleges	MA English, CMA, PG Diploma Journalism, MSW, LLB
2019	8	BSc	Physics	Universities and Colleges	MSc
2019	25	BSc	Chemistry	Universities and Colleges	MSc, B.Ed. DMLT, TTC
2019	24	BSc	Mathematics	Universities and Colleges	MSc, MBA, B.Ed, HD.C
2019	22	BSc	Zoology	Universities and Colleges	MSc and B.Ed
2019	17	BA	Economics	Universities and Colleges	M.A., MSW, MBA, B.Ed
2019	31	B.Com	Nill	Universities and Colleges	M.Com, MBA, MSW, C.A., ACCA, PGDM, CMA
Nill	7	BA	History	Universities and Colleges	M.A., B.Ed.
Nill	24	BA	Malayalam	Universities	M.A., B.Ed., TTC

Nill	10	BBA	Management	Universities and Colleges	MBA, LLB

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	2
NET	12
GATE	2
CAT	2

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
MCC Carnival-3 days Cultural Festival	State	400
Quiz Fests to observe national and international celebrations	National	500
Fine arts day- Inter class competitions	College	400
Sports Day- Inter class competitions	College	225

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Gold	National	1	Nill	Nill	Muhamed Sahal
2019	Gold	National	1	Nill	Nill	Swetha Kishore
2019	Gold	National	1	Nill	Nill	KARNIKA N M
2019	Gold	National	1	Nill	Nill	KARNIKA N M
2019	Gold	National	1	Nill	Nill	ANANYA K

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Most of the cultural and sports activities in the Malabar Christian College are organised by the Students Council under the leadership of the Fine Arts Secretary and the General Captain. The Council organised the inter-class sports competitions and the inter-class cultural competitions. The Council ensures the participation of the College students in the B-Zone and Inter-Zone cultural and sports competitions. Due to the outbreak of the Covid-19 pandemic the University level compettiotions could not be organised during the academic year. Another important area where the students participate actively is in the redressal of grievances. The students have representation in the College level and department level grievance and ant-ragging forums of the College. One of the remarkable programmes organised by the Student Council was the MCC Carnival, an academic and cultural extravaganza, inaugurated the by the Minister for Higher Education, Government of Kerala, in which thousand of students from Colleges and educational institutions across the state of Kerala participated. The academic sessions consisted of several competitions, expert discussions, debates etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Malabar Christian College, Kozhikode has participation of alumni at various levels. The primary Alumni Associations functions in Kozhikode, with a strength of approximately 500 registered members and an elected Executive Council, working under the Presidentship of Mr. Sishan Unneerikutty and Secretaryship of Adv. Sreekanth S. Nair. The College has its alumni associations in the United Arab Emirates and in Quatar with a membership of approximately 200 members. The College also hosts department level alumni in the various departments. The Alumni Associations contributes to the over-all development of the institution and the students by way support to the infrastructural development of the College and through several scholarships and voluntary programs like mentoring students in their areas of expertise. They also play a significant role in contributing scholarships to deserving students. Alumni get in touch with students and share their expertise and best practices in a given field. One of the major contributions of the Alumni Associations of the College is the revamping of the audio system of the Rev. Mueller auditorium of the College. The Alumni has also assisted in the development of three smart rooms in the College during the academic year 2018-19. The Alumni has distributed Rs. 60,000 worth of scholarships to the deserving students at various levels.

5.4.2 – No. of enrolled Alumni:

1950

5.4.3 – Alumni contribution during the year (in Rupees) :

350000

5.4.4 – Meetings/activities organized by Alumni Association :

Meetings/activities organized by Alumni Association : Two General Body Meetings, six executive Committee meeting, 3 family get togethers at the College level and around 5 meeting agt the Department level.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution has a well-defined and structured system of participative

management. The academic and administrative layout of the institution is delineated by the various committees appointed by the staff council and the IQAC consisting of the Principal and the heads of the departments and staff representatives. These committees handle the planning and development processes, various monitoring systems of the college and the other matters related to the day to day functioning of the college. The major decisions of the college are taken by the staff council, who communicate the same to the concerned departments for implementation to be carried out through the faculty members. The staff council has the power to advise the institution head regarding crucial matters. The various committees are delegated to study, report and recommend and take decisions regarding the development of the institution in all the areas to ensure the upgradation of the college in quality as was materially to stand up to the need of the hour and provide the best output to the students in particular and the society in general. Teachers spearhead two units each of NCC and NSS, various clubs and initiatives to inculcate and promote a culture of social integration, to inculcate ethical and compassionate and environmental awareness, to infuse values of social and moral ethics and compassion, to promote entrepreneurship etc. These groups function in their own independent way contributing to the motto of outcome based education playing a decisive role in determining the teaching learning practices and academic priorities. At the student level, the Students' Union is given the liberty to organize and conduct the student related arts and sports activities in addition to the programmes of socio-cultural relevance. The programmes are decided and conducted by the students themselves and there is only a supervision from the part of the faculty in charge.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Except the admissions to the management quota, all other admissions are conducted through the University centralised admission process.
Library, ICT and Physical Infrastructure / Instrumentation	Library is well equipped and digitalised. Every year new books are purchased to meet the needs of students both for research and academic purposes as well as for nonacademic reading. Classrooms are converted to smart classrooms with help of the alumni. An indoor stadium is constructed with a fitness and health centre attached to it. Instruments and other physical requirements aids are purchased from time to time to keep the laboratories abreast of the new trends and developments.
Examination and Evaluation	A minimum of two exams are conducted in every semester and valuation done promptly. The results are published and discussed with the students so that they become aware of their weak points and will be able to rectify. The end

	semester exams are conducted by the university. Once the results are published, the IQAC collects a detailed result analysis. Each department hold a review meeting to analyse the result of each and every student paperwise, and decide upon the improvement strategies if any needed.
Curriculum Development	The curriculum is decided by the respective Board of Studies of the university. from time to time it is revised to meet the challenging changes that occur in the demand for skill in the professional field. the faculty of the college actively participate in the curriculum workshops held by the university for the purpose. Moreover 15 faculty members are on the university Board of studies of the different disciplines.
Teaching and Learning	Well qualified and experienced faculty expedite the learning process. Most of the classes are equipped for IT enabled teaching and learning processes. Online platforms like google classroom, Moodle etc are being used by faculty. The most popular apps like Wahtsapp and Podcast are used to share online teaching materials so that students can access it anytime, even if they are doing after class part time jobs.remedial sessions are done both on individual and group basis. Invited lectures and expert talks are organised to facilitate enhancement of the learning process by getting introduced to new vistas of learning. Evaluative tests are conducted regularly and results assessed and analysed. Feedback is collected from students. A teacher's diary is maintained by every teacher to record the activities the teacher has undertaken in teaching the curriculum, and also the faculty development programmes they have attended.
Human Resource Management	Cleaning staff is hired from the Kudumbasree units, an initiative to empower and uplift women. There are gardeners to help in beautifying the campus and also to help and also to render help to the Bhoomitra project. Administrative staff are also appointed fill up the vacancies temporarily. All these staff are managed by the management.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	The admission process is done online. The practice of collecting and reserving a data bank regarding the personal details of individual students within the college portal is notable. Accounts and other clerical work are done in e-mode and individual computers are provided to all the clerical staff of the college.
Finance and Accounts	All the financial accounting is done in e-mode. Clerical staff with expertise in the field is assured at the time of appointment itself.
Student Admission and Support	Admission procedure of the university as well as of the college is done electronically. Hourly class attendance is also taken online with the help of TCS App using smart phones.
Examination	Allotment of roll numbers and classrooms for internal exams are done electronically. After valuation marks are uploaded are uploaded by the departments into the college website and downloaded by the concerned cells of IQAC. Aptitude tests are conducted online

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	Nil	Nil	Nil	Nill
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Orientation Programme on UG PG Regulations of Calicut University	Nill	28/09/2019	28/09/2019	80	Nill

2019						
2020	Worshop on "Career Advancemen t Scheme Promotion" for Assistant Professors	Nill	07/02/2020	07/02/2020	28	Nill

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	27/02/2020	11/03/2020	14
One Week Online Faculty Development Programme on Developing Future Generation Teachers	1	18/04/2020	23/04/2020	6
Orientation Programme for NSS Programme Officers	1	03/01/2020	09/01/2020	7
Refresher Course in English Language Teaching	1	17/10/2019	30/10/2019	14
Refresher Course	1	22/11/2019	05/12/2019	14
Orientation Programme	1	06/01/2020	25/01/2020	20
NCC Precommssion Course	1	03/06/2019	31/08/2019	90
MOOC course on Online Learning and Content Development	2	18/04/2020	02/05/2020	15
Orientation Programme	1	11/09/2019	01/10/2019	22
Orientation Course	1	08/02/2020	28/02/2020	21

| 6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment): |||||

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	1	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
There are Group deposit schemes and loan facilities provided through the co-operative society of the employees. Purchase of necessary domestic use and electronic goods are made available at reasonable prices. A qualified Counsellor is appointed for consultation for the staff as well as the students.	There are Group deposit schemes and loan facilities provided through the co-operative society of the employees. Purchase of necessary domestic use and electronic goods are made available at reasonable prices.	Through the Youth Clinic Program, books are made available through a repository and also there is a scheme for noon meals for the needy students. PTA provides incentives in the form of cash awards for students of outstanding performance in arts and sports. Various cash awards are instituted by the college co-operative society, teaching and non teaching faculty, retired teachers and alumni in order to help the needy students who earnestly pursue their studies. Students are also provided with Insurance schemes. A qualified Counsellor is appointed for consultation for both the students and the staff

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

A team of internal auditors, including the teaching faculty with expertise, conducts financial audits regularly. Discrepancies if any will be pointed out and rectified then there. Yearly accounts are regularly audited by external chartered accountants and all the accounts are cleared on time without leaving space for any inconsistencies and irregularities.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Donations	11894700	Construction and maintenance of infrastructureof
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6.4.3 – Total corpus fund generated

350000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Team constituted by IQAC with external experts	Yes	IQAC
Administrative	Yes	Team constituted by IQAC with external experts	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The PTA provides financial support in appointing the guest faculty. Proficiency Awards are instituted for outstanding students. PTA provides support to NCC and NSS programmes. Funds are allotted yearly to all the departments for academic activities and also to meet the other needs of the departments. PTA also provides support to the various club activities

6.5.3 – Development programmes for support staff (at least three)

Computer training programme Inter personal relationship skill development Programme Awareness programme on PFMS.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Constructed indoor stadium. Enhanced the number of scholarship with the help of alumni, staff and management. Systematized online teacher evaluation and feedback process.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	Nill
d)NBA or any other quality audit	Nill

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Meeting of IQAC with coordinators of departments to prepare action plan for 2019-20 and format	18/06/2019	18/06/2019	18/06/2019	11

	for Annual Evaluative Report of departments				
2019	Preparation and uploading of college data for NIRF	04/12/2019	03/12/2019	04/12/2019	14
2019	Meeting of IQAC with department coordinators to organise programmes on Quality assurance. Decided to institute best performing department award	20/01/2020	20/01/2020	20/01/2020	14
2020	Three days' workshop on Introduction to online teaching and learning.	29/05/2020	27/05/2020	29/05/2020	73
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
MCC Carnival – Nadakkam "Dwaya" by the Transgender students	21/02/2020	21/02/2020	70	110
MCC Carnival – Fashion Show by Transgenders	22/02/2020	22/02/2020	80	120
Seminar on "Introduction to Trans and Gender Diverse Identities" –	09/10/2019	09/10/2019	90	20

by Dr. A P M Mohammed Rafeeq. Organised by The PG Research Department of Zoology.				
Interaction with the transgender students of the college – Anjali Ameer, Anamika and Sanjana. Organised by The PG & Research Department of Zoology.	09/10/2019	09/10/2019	90	20
Quiz Programme based on "Transgender Sensitisation" Organised by the NSS unit in collaboration with the Department of Social Justice.	04/12/2019	04/12/2019	60	10
Programme on "Transgender Sensitisation" organised by NSS unit, in collaboration with the Department of Social Justice.	11/12/2019	11/12/2019	80	30
MCC Carnival - Talk on "Linka Neethiyuda Keraleeya Parisaram" by four transgender people - Soorya, Ranju, Ranjimar and Sanjan. Moderator of the Programme – V K Jobish	20/02/2020	20/02/2020	80	120

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
• About 30 percentage of the total power requirement of the college is met by the solar panel installed in the terrace. • More Solar street lights have been installed in different parts of the campus. • Under the initiative of Science Forum and ED club, LED bulbs and tubes are made by the students as per the requirement and step by step the CFL bulbs and Fluorescent tubes are being replaced. This has also helped to reduce the power consumption. • NSS volunteers had conducted a survey in association with ANERT to study the installation of renewable energy resources in houses. • Distilled water usage in chemistry labs is met by the rainwater harvested in tanks instead of using Electrical distillation plant. • Single use plastic carry bags are completely banned in the campus from 1st January 2020, and instead cloth carry bags with college emblem stitched by the ED club volunteers is supplied at a nominal rate to the students and staff. Cloth carry bags are also distributed by the NSS volunteers to the public during awareness campaign against the use of plastic. • Paper Pen Revolution – A training programme for making paper pen was conducted for all the staff including teaching, non-teaching, kudumbasree ladies and security staff and the entire students under the initiative of the Green Protocol Team. • Students have been encouraged to use either ink pen or paper pen and also to change refills whenever possible. • Pen Drop Boxes with two pockets were placed in different parts of the campus. Students were instructed to dismantle the used plastic pens and to dispose the plastic case and refill in the two boxes separately. • NSS volunteers have taken an initiative to clean the nearby water bodies from plastic and harmful waste during their Seven Day NSS Camp. • Under the initiative of the green protocol team and the different clubs, an small area in the beach, known as the "Cultural Zone" was adopted for a period of 3 months from the District authorities and 5 volunteers from each club were entrusted daily to clean up the area and give awareness to the public visiting that area to maintain the cleanliness of the beach. • The NSS and NCC volunteers had participated in many cleaning drives organised by the District administration. • The NSS volunteers had carried out a survey of the flood affected areas, and various awareness programmes were organised to settle the people back to normal life. • The NSS Volunteers have also conducted many cleaning programmes at different flood relief camps and houses. They have also distributed cleaning equipments and cleaning solutions to the flood affected people. • The NSS volunteers had also chlorinated nearly 400 wells of the flood affected area. • As part of MCC carnival, a Green ATM was set up at the beach for 5 days. Anyone who dispose a plastic waste into it, will get a paper pen from the Green ATM.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nill
Provision for lift	No	Nill
Ramp/Rails	Yes	Nill
Braille Software/facilities	Yes	2
Rest Rooms	Yes	Nill
Scribes for examination	Yes	10

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address	Number of initiatives taken to	Date	Duration	Name of initiative	Issues addressed	Number of participating students

	locational advantages and disadvantages	engage with and contribute to local community					and staff
2019	1	Nill	26/05/2019	1	Clean Beach Mission	NSS volunteers and NCC Cadetsparticipated in the beach cleaning programme organised by the District administartion	104
2019	1	Nill	01/10/2019	1	MCC Brigade for a Green Neighbourhood	As part of 150th Birth Anniversary of Mahatma Gandhi, under the initiative of the Green Protocol team and all the different clubs (NSS, NCC, ED, CSS) a procession to the beach holding placards was organised to protect our Mother Earth.	1050
2019	1	Nill	01/10/2019	1	MCC Brigade for a Green Neighbourhood – Adoption	Under the initiative of the green protocol team and the	1050

					of Cultural Zone in the beach from the District authorities	different clubs, an small area in the beach, known as the "Cultural Zone" was adopted for a period of 3 months from the District authorities and 5 volunteers from each club were entrusted daily	
2019	1	Nill	02/10/2019	1	Clean Beach programme by Suchithwa Mission – an initiative from the District administration	NSS and NCC volunteers participated in the formal installation of Waste baskets in Kozhikode Beach area. The programme was inaugurated by the Minister Sri. T .P. Ramakrishnan.	21
2019	1	Nill	08/10/2019	1	Bhat Road Cleaning Programme organised as part of Clean Beach Mission	NSS and NCC Naval wing participated in the cleaning programme, inaugurated by the Kozhikode	26

						District Collector, SeeramSambasiva Rao.	
2019	1	Nill	27/12/2019	1	Green Partner Mission and Green ATM	NSS volunteers participated in a programme on 'Green Carnival Green Kozhikode' campaign supported by the District administration and set up a Green ATM at the beach for 5 days. Anyone who dispose a plastic waste into it, will get a paper pen from the	102
2019	Nill	2	14/08/2019	2	Flood Relief programme	The NSS volunteers cleaned the flood affected housesin Olavannapanchayath	102

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Malabar Christian College Calender – 2019-20	03/06/2019	The college calendar, which was distributed to all the teaching staff, non-teaching staff and students at the beginning of each academic year contains the code of conduct for various stake holders particularly the

students. The rules of the college for the students are given as separate headings, like the general conduct to be followed, rules regarding attendance and leave of absence, library rules, fee concessions and various government scholarships. An orientation programme regarding the code of conduct was arranged on the first day itself to all the First year students along with their parents.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Orientation class with special emphasis to values and ethics were conducted separately by the Department for all the 1st year UG and PG students..	01/08/2019	15/08/2019	700

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. College has implemented a "Green protocol" which includes many green practices that has helped to make the campus eco-friendly. 2. Disposable plates and glasses are completely banned in the campus, and instead steel utensils purchased with the support of PTA are being used for all functions. 3. Flex banners are banned and replaced with cloth banners. 4. As a New year resolution, from 1st January 2020, Single use plastic carry bags are completely banned in the campus and instead cloth carry bags with college emblem stitched by the ED club volunteers is supplied at a nominal rate to the students and staff. 5. Paper files were made with waste question paper covers by the ED club members, and is being used for seminars. 6. Paper Pen Revolution – A training programme for making paper pen was conducted for all the staff including teaching, non-teaching, kudumbasree ladies and security staff and the entire students under the initiative of the Green Protocol Team on 21st January 2020. 7. Students have been encouraged to use either ink pen or paper pen and also to change refills whenever possible. 8. Pen Drop Boxes with two pockets were placed in different parts of the campus. Students were instructed to dismantle the plastic pens and to dispose the plastic cover and refill in the two boxes separately. 9. As part of the World Environmental Day 2019 celebration (with the support of KSCSTE), various programmes were organisedon 05/06/2019, under the initiation of the Science Forum, NSS and NCC. • An oath was taken in the campus to protect our mother earth. • Plant saplings obtained from the Forest Department were distributed to the staff and students. • Several plant saplings were planted in the campus. • An awareness campaign was conducted by the green protocol team to reduce the use of one time usage plastic covers not to use

plastic tiffin boxes and water bottles and also to change the ball point pen to ink pens or change paper pens. 10. Construction of rain water harvesting pond which can hold about 1.5 lakhs litres of water with the support of Agricultural department and PTA. (nearly 80 thousand) 11. Burning of dry leaves is completely banned in the campus and it is used as compost in the vegetable garden. 12. Food waste from the canteen and those collected from the students are deposited in the Biogas plant placed near the canteen and is used for cooking in the canteen. 13. An organic vegetable garden in nearly 65 cents is set up in the campus with the support of the Agricultural department (nearly 50 thousand). 14. Experiments in chemistry laboratories have been converted to micro or semimicro levels, which has helped to reduce the pollution due to chemicals. 15. Talk on Plastic Waste Management- A way ahead was organised by the NCC Army wing and NCC Naval wing on 14th December 2019.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Innovative techniques in English language teaching. Department of English always strives to be in the forefront of innovations in the field of English language teaching. Some innovative methodologies has been developed by the faculty, Dr.M.E.Premanand. a) Gamification in Classrooms: Innovative method of learning using games. Textbook portions are made into questions and then cast as gaming questions. The answer choices come as output on students' mobiles. A fun way to learn. b) Nuts and Bolts of English: Innovative, tear-off practice sheets for degree students. 30 teachers, research scholars and students worked on this project using collaborative tools and cloud technology. There is also a phonemic transcription chart on the front and back inner covers to understand and learn correct pronunciation. This book is useful for IELTS, TOEFL, PSC. etc. 12 colleges in Calicut University are using this book for SSP and WWS classes. Answers and phonemic transcription are given in the link http://www.ewsrl.com/answer-key.html c) Podcasts and Quick Mems : Audio clippings of text books and slides for answers. http://www.ewsrl.com/lend-an-ear.html. Quick Mems is an innovative resource using cloud technology. It is in effect crowd-sourced answers to lessons prescribed for University of Calicut. The answers are checked by an expert panel of senior teachers and uploaded onto a responsive website. Anytime, anyplace learning coupled with easy accessibility helps it to be beneficial to rural learners. This is the first time in Kerala and possibly India that such an educational resource has been freely hosted. E-learning website www.funenglishmcc.com A website specifically targeted to the needs of the students. It is an e-learning website. It has links to podcasts, quick mems and blogs. d) Infographics http://www.premclt.com/blog/windows-windows-versions https://magic.piktochart.com/output/15153589-history-of-communication The mixed use of information coupled with graphics gave way to infographics. The students of BA Functional English were impressed with this new type of learning. Infographics became such a powerful medium of communication at Malabar Christian College that British Council selected Dr. Premanand's novel and innovative method of teaching from over 400 teachers using new technologies in the classroom. He is the only teacher from Kerala to be featured in their new publication released in February 2017. Use of digital technology in the classrooms has always been a boon for the students. Dr. Premanand M E was selected for the Best Techno-faculty Award instituted by the ICT Academy of Tamil Nadu. 2. Green Protocol Initiatives in MCC The College has implemented "MCC Green Protocol", and is strictly monitored by the Green protocol team. This has helped to set a Green Culture in the campus. Its main highlight are disposable plastic glass and plates, packed drinking water in PET bottles and flex banners are completely banned in the campus. The mementoes to dignitaries in the form of plant saplings, prizes as steel water bottles, jute files and/or

cloth carry bags. Paper pens with magazine papers and paper carry bags made by the ED club members are used for seminars and workshops. Several Programmes are organized for supporting the Green protocol initiatives Waste Management The college has an efficient waste management system. All the wastes are segregated properly and disposed properly. Some of its highlights are food waste are deposited in the Biogas plant and the biogas obtained is used for cooking purpose in the canteen. As part of our movement to reduce carbon emission in the campus, the tree droppings are used for mulching and composting. Paper waste is minimized by carrying out internal tests and submitting assignments through online. Chemical waste management was a real problem in the campus, which was drastically solved by shifting the chemical analysis from macroscale experiments to microscale experiments. The E-waste is managed by the Electronic Maintenance Unit (EMU) of the college who refurbish the defective computers and printers and the hardware parts are given to the Professional Diploma laboratory working under the management. Water Conservation Activities There is a rain water harvesting pond (constructed with the support of the agricultural department) in our campus which can store approximately two lakhs litres of water. In this pond some edible fishes like tilopy, rohu etc. are cultivated. Harvesting of fish is also regularly carried out and is sold among the teachers. Several Programmes are organised for supporting water conservation inside and outside the campus. During the NSS seven day camp, the NSS volunteers constructed a 'Thadayana' in Chembanmoozhi river in Puduppadipanchayath and also an 'Organic Fencing' across the Poonoor river. Energy Management The distilled water needed for doing chemistry experiments are usually obtained by using distillation apparatus, which consumes a lot of energy. But for the past many years the chemistry department of MCC has been using the rain water harvested in tanks instead of distilled water. This is one of the unique steps towards green practices. The college management has taken an initiative to replace the entire lighting system of the college with the LED tubes made by the students. At present the college library and office is running on LED. As part of shifting to renewable energy sources, the college management has installed 10 KW on grid solar panel on roof top. This has helped to reduce the electricity consumption. Solar street lights are also arranged at the different parts of the campus. Biodiversity Though it is a campus situated in the heart of Calicut city and has only an area of three and a half acres, it has a rich biodiversity of plants. During the Green audit survey we have come to know that there are more than 250 species of plants and about 50 medicinal plants in this small campus. Organic Farming With the support of the Agricultural department and PTA, the Jeevanam Agro club has started organic farming in the campus. This has helped to inculcate the agrarian culture among the students. We have also distributed seeds to the students for setting a vegetable garden at home. The college has also got a Jeevanam Agro store which was also set with the support of Agricultural department. From here the teachers and students could purchase fresh vegetables. In the store the students use only the paper covers made by them and also cloth carry bags.Various tree plantation programmes like Environmental day and Vanamaholsava are observed by the NSS in the college campus and surrounding villages. Tree saplings were also given to students to plant in their villages. 3. Gender Equity Malabar Christian College was the first college in the Calicut University to give admission to the Transgenders for the Degree programme. Now we have 3 students in our campus. They have all sorts of freedom in the campus just like any other student. They are also being treated well by the staff and the students. They have been given space for all the cultural and sports activities also. The activities intended for transforming young women are academic, awareness and action oriented. • Gender auditing: a detailed socio-economic statistics of the girl students of the campus. • Certificate course in 'Women and Development': This is a three month part time certificate course conducted by Women's Cell. • Motivation classes: classes handled by experts in

this field. • Invited Talks: talks on gender issues and empowerment. • Discussion/Debates : on Women development • Exhibition of students' handicrafts paintings and Food festival : • Awareness Programme: on legal awareness, Human rights, Sexual harassment. • Workshop/Seminars: on Gender Sensitization. • Cycling: Cycling lessons were given to the female students. • Karate/Yoga: Classes conducted by Sports Council, Kozhikode. • Film Exhibition : Screening of women centric movies • Social commitment: members of Women's Cell frequently visit poor homes and Government Mental Health Centre, Kozhikode upholding their social commitment.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://mccclt.ac.in/wp-content/uploads/2021/08/Best-Practices-2019-20.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our college was established in 1909 by the Basel Evangelical missionaries from Basel, Switzerland and is one of the oldest educational institutions. The main aim of the German missionaries were to open the doors of education to all sections of people including women, lower caste, and less privileged ones with the motto "Education without discrimination". Even after 110 years, the college still stick on to this motto when admitting students, teaching and non-teaching staff. This year the college has opened the doors also to the group which was deprived from educational sector, "Transgenders". Though it is a college situated in the heart of city and has only 3.5 acres of land, we have given great importance to biodiversity. About 75 cents of land is converted to vegetable garden and follow many green practices which have helped to change it into a "clean, green and plastic waste free campus". We have also extended our environmental consciousness to the public by carrying out various programmes for the benefit of the society. As our college is situated in the heart of the city, we were fortunate to associate with the District administration to conduct various programmes for the well being of the society like Happy hill project – programme for the inmates of Governement old age home, MCC Brigade for Green neighbourhood – Cleaning programmes (Beach and Sarovaram Biopark) and awareness programmes for the public.

Provide the weblink of the institution

https://mccclt.ac.in

8.Future Plans of Actions for Next Academic Year

To make the activities of the Department more effective, an award may be instituted for the "Best performing Department". To motivate the teachers in research activities, funds for "Minor Research Projects" will be instituted with the support of the Management. To implement capacity building measures to improve the online teaching process. To start more Career oriented programmes like NSQF courses. To construct a new library complex and computer centre. To convert the complete fee collection through online mode, as part of office automation. To carry out more programmes for inculcating scientific temper and environmental consciousness.